



HILLINGDON
LONDON



Families, Health & Wellbeing Select Committee

Date: WEDNESDAY
2 FEBRUARY 2022

Time: 7.00 PM

Venue: COMMITTEE ROOM 5 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE

Meeting Details: Members of the Public and Media are welcome to attend. This meeting may also be broadcast live.

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Councillors on the Committee

Philip Corthorne, Chairman
Heena Makwana (Vice-Chairman)
Judith Cooper
Becky Haggar
Kerri Prince (Opposition Lead)
Paula Rodrigues
Jan Sweeting

Co-Opted Member

Tony Little, Roman Catholic Representative

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Putting our residents first

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Terms of Reference

To undertake the overview and scrutiny role in relation to the following Cabinet Member portfolio(s) and service areas:

Cabinet Member Portfolios	<ul style="list-style-type: none">• Cabinet Member for Families, Education & Wellbeing• Cabinet Member for Health & Social Care
Relevant service areas	<ol style="list-style-type: none">1. Children's Services (including corporate parenting)2. Adult Social Work3. Safeguarding4. Provider & Commissioned Care5. SEND6. Public Health7. Health integration / Voluntary Sector8. Education9. Children and Families Development (including Early Years and Children's Centres)10. Green Spaces, Sport & Culture (only young people universal services, adult education, music hub, sport, libraries, culture and heritage)

This Committee will also act as lead select committee on the monitoring and review of the following cross-cutting topic:

- Domestic Abuse services and support

This Select Committee may establish a Panel to support strong oversight of the Council's corporate parenting responsibilities. The Committee may appoint 3 Members to this Panel based on political balance. Membership may include non-Cabinet Members not on the Committee. The Committee may also appoint relevant Council officers and other external stakeholders to the Panel and agree its chairmanship and operation. In agreeing its operation, the Committee will provide for the Panel not to be able to establish any other sub-group or body to carry out its responsibilities.

Specific portfolio responsibilities of the Cabinet Member for Families, Education, & Wellbeing – Cllr Susan O'Brien

1. To oversee and report to the Cabinet on the Council's responsibilities and initiatives in respect of:-

- School attendance,
- Grants and awards schemes,
- Home and hospital tuition,
- Transport and travel concessions for school pupils,
- School places,
- Raising standards of education.
- All other education services to children.
- Youth services and youth centres
- Early years centres and children's centres
- Wellbeing of residents and Wellbeing strategies
- Careers service,
- Adult and Community Learning and skills development (including the Hillingdon Music Service)
- Libraries
- Sports Strategy
- Leisure services
- Cultural Services & activities
- Development of the Arts
- Theatres, Museums, Heritage Education Centres
- Maintenance of Heritage Assets

Specific portfolio responsibilities of the Cabinet Member for Health & Social Care – Cllr Jane Palmer

1. To oversee and report to the Cabinet on the Council's responsibilities and initiatives in respect of:-

- Care services for children and adults
- Services for children and adult clients in need with disabilities
- Safeguarding of children and adults
- Mental health services
- Juvenile Justice
- The Council's Domestic Abuse services and support
- Services to asylum seekers
- Corporate parenting
- Public Health services
- Partnerships with the Health and Voluntary sector to deliver better social care and health outcomes for residents
- Health Control Unit, Heathrow

Useful information for petitioners attending

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Agenda

- 1 Apologies for Absence and to report the presence of any substitute Members
- 2 Declarations of Interest in matters coming before this meeting
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Minutes

Families, Health and Wellbeing Select Committee
Wednesday, 5 January 2022
Meeting held at Committee Room 6 - Civic Centre,
High Street, Uxbridge



	<p>Committee Members Present: Councillors Philip Corthorne (Chairman), Heena Makwana (Vice-Chairman), Becky Haggart, Kerri Prince (Opposition Lead), Steve Tuckwell (substitute) and Jan Sweeting</p> <p>Co - Opted Member: Tony Little</p> <p>LBH Officers Present: Anisha Teji (Democratic Services Officer), Darren Thorpe (Head of Business Delivery & Support), Dan Kennedy (Corporate Director for Planning, Environment, Education and Community Services), Sarah Phillips (School Place Planning Project Manager), Debbie Scarborough (Service Manager - Adult & Community Learning), Alex Coman (Director of Safeguarding, Partnerships & Quality Assurance) and Gemma McNamara (Head of Finance – Business Partnering and Transformation)</p>
1.	<p>APOLOGIES FOR ABSENCE AND TO REPORT THE PRESENCE OF ANY SUBSTITUTE MEMBERS</p> <p>Apologies for absence were received from Councillor Judith Cooper with Councillor Steve Tuckwell substituting.</p> <p>Apologies for absence were also received from Councillor Paula Rodrigues,.</p>
2.	<p>DECLARATIONS OF INTEREST IN MATTERS COMING BEFORE THIS MEETING</p> <p>None.</p>
3.	<p>TO RECEIVE THE MINUTES OF THE PREVIOUS MEETING</p> <p>RESOLVED: That the minutes from the meeting on 30 November 2021 be approved as an accurate record.</p>
4.	<p>TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED AS PART I WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS MARKED AS PART II WILL BE CONSIDERED IN PRIVATE</p> <p>It was confirmed that there were no Part II items and that all business would therefore be conducted in public.</p>

5. HILLINGDON ADULT AND COMMUNITY LEARNING (HACL) SELF ASSESSMENT

The Service Manager - Adult & Community Learning presented the report on Hillingdon Adult and Community Learning (HACL) Self-Assessment which summarised the effectiveness of the service provided to residents by HCAL during the 2021 -21 academic year.

Annually, HCAL was required by the Department for Education (DfE), to produce a Self-Assessment Report (SAR) summarising the quality of the education provided to residents as a result of public funding. The report had been shared with the Cabinet Member for Families, Education and Wellbeing prior to being submitted to the DfE and Committee. The SAR outlined the areas of strengths, key improvements, the impact of what the service did and how money was spent. It was highlighted that 85% of learners were women who lived in the south of the Borough and the most disadvantaged people were targeted. The impacts of the covid pandemic were explained to the Committee and it was noted that older and vulnerable people with disabilities had found it particularly challenging to adapt to online resources.

Further information on the breakdown of course attendance and age groups of students would be provided to Members. It was noted that it was difficult to collect specific information due to GDPR restrictions however, on average, most learners ranged from 28 to 60. The eldest learner pre pandemic was 100 and elder learners mostly did non accredited courses. It was explained that the reason why students stopped courses was due to different circumstances and general life changes

During Member questions, it was highlighted that people with low basic and digital skills were targeted and digital inclusion was high on the list of priorities. There was a course available for students that delivered these essential skills.

It was recognised that the recommendations from the previous Resident, Education and Environmental Services Policy Overview Committee's review of HCAL had helped the service. The review had allowed the team to identify what worked well and reinforced the need for accountability, the review had led to a rebranding of some of the services provided and generally increased awareness and engagement with Members and the public. It was confirmed that the Council was working on the recommendation to create a robust bid to the Greater London Authority for additional funding and data was being collated.

During Member questions, it was noted that staff and volunteers were encouraged to attend mental health courses to increase professional development. In previous years, HCAL had received funding which enabled staff to be paid and mental health and domestic abuse training had been delivered.

Although there were employability related training interventions for people with learning disabilities, employment was still an area of challenge and work was being done to develop relationships. There was a jobs board that was updated regularly, close liaison with representatives from the Job Centre Plus, online careers fayres both in person and virtually, strong links with the national careers service, workshops had been arranged and employability was embedded into all courses. It was explained that there had been a number of students that had trained as teaching assistants however obtaining work experience was challenging in the current

circumstances due to pandemic restrictions and the financial pressures.

The Committee considered that there were many strengths of the service and concluded that HCAL provided a good service that had risen to the challenges of covid. Members commended officers for their work in growing the offer and supporting vulnerable residents.

RESOLVED: That the Committee:

- 1. reviewed and noted the report; and**
- 2. provided support and challenge to the service manager as a result of that oversight.**

6. PROPOSED CHANGES TO ADMISSIONS CRITERIA AND PAN FOR COMMUNITY SCHOOLS

The Corporate Director for Planning, Environment, Education and Community Services and the School Place Planning Project Manager introduced the reports on the Proposed Changes to Admissions Criteria and PAN for Community Schools and Quarterly School Place Planning Update. These reports were considered together as they involved matters closely connected however Members made resolutions on each report separately.

It was reported that the census demonstrated a snapshot of every school and there had been a slight decline in primary school places and a continuing increase in secondary school places. The pandemic had led to greater pupil movements in all year groups and specific schools adding uncertainty to forecasting the need for school places. The Committee heard about how unfilled school places had impacted school financial plans, staffing and caused disruption to class sizes. Some schools had consulted on reducing the Published Admissions Number (PAN) to take effect from 2023 and schools, governing bodies, and parents had all been asked to take part in the consultation process. The consultation responses had been analysed and summarised for the Committee and Members were asked for their comments. The comments would be incorporated in the report that was due to go to Cabinet in February 2022.

The unprecedented levels of new applications for school places in all year groups was noted. In terms of how this demand was being managed, it was explained that every child that applied for a school place was offered a school place. Although there had been a stress on upper school places, schools were managing and received support and advice from the Council where it was necessary.

The Committee agreed that the Council needed to support schools and their governing bodies with the need to reduce PAN as there was a concern regarding unfilled places.

In response to questions around bulge classes and building repairs, it was explained recommendations were made based on forecasts for the next five – ten years and data collated. The recommendations for permanent buildings rather than bulge classes were made on the basis that there had been a much longer term demand. This demand had changed due to factors such as Brexit and the pandemic and it was

therefore necessary to adapt the admission numbers to ensure that capacity was available to meet the demand, without incurring extra costs for schools. Officers had worked with schools in cases where there has been predicted increased demands to put in places mechanisms such as budge classes without the need for extra accommodation.

It was noted that Hillside Infant School had a poor state of building and needed replacing. Both Hillside Infant School and Harlington School had a number of pupils that travelled from a distance and there were spaces to manage any overflow.

The Committee considered that a good consultation had been conducted and asked for some further context around the five different responses. It was explained that schools had already discussed the reduction in PAN informally with families over years. Letters had been sent to parents and information was placed on the school and Council website. There had also been a wider consultation with other schools in Hillingdon and neighbouring local authorities and these were all the responses received.

Members were informed that in the future it was hoped that the only pupils travelling out of borough were those that were need of a very specialist provision. Long term plans and discussions on how to reach this were taking place. The DfE had agreed that there was a need and demand for special school places.

It was confirmed that the DfE was managing the free school in West Ruislip and there was currently ongoing testing of the site. A planning application was due to be put before the Planning Committees in Summer 2022.

Members noted that the number of parents making first choices out of the Borough was over 25% and this was a significant figure. It was explained that the situation was being monitored as not all parents received their first and second out of Borough preference and this impacted school places planning forecasts.

Members thanks officers for the good and comprehensive report. It was acknowledged that it was difficult to look ahead in the current circumstances.

The Committee agreed the following comments for Cabinet:

The Committee recognises the challenges associated with school place planning, and the necessity for periodic reviews of admissions criteria and PAN numbers, to keep schools viable and on a sustainable financial footing. It therefore endorses the recommendations coming before cabinet. The committee believes it is important to take every opportunity to build flexibility into the school estates to help cater for fluctuating cyclical demand, and endorses officers' approach to this as well as the collaborative work undertaken with schools throughout this process and on an ongoing basis.

Resolved: That the Committee:

- 1. Reviewed the proposed changes to Hillingdon's Admissions Arrangements detailed in the Cabinet report.**
- 2. Reviewed the responses from the consultation on PAN changes to four**

	<p>community primary phase schools provided in the report.</p> <p>3. Provided comments to be included in the Cabinet report which will be presented in February.</p>
<p>7.</p>	<p>QUARTERLY SCHOOL PLACE PLANNING UPDATE</p> <p>The Corporate Director for Planning, Environment, Education and Community Services and the School Place Planning Project Manager introduced the reports on the Proposed Changes to Admissions Criteria and PAN for Community Schools and Quarterly School Place Planning Update. These reports were considered together as they involved matters closely connected however Members made resolutions on each report separately.</p> <p>RESOVLED: That the Committee:</p> <ol style="list-style-type: none"> 1. noted the update presented in this report. 2. questioned officers about the update.
<p>8.</p>	<p>OVERVIEW OF CORPORATE PARENTING RESPONSIBILITIES</p> <p>The Director of Safeguarding, Partnerships & Quality Assurance introduced the report and provided an overview of Corporate Parenting Responsibilities. The report focussed on reiterating the role of the Council in looking after and protecting children and young people when they were unable to stay at home.</p> <p>It was reported that at the end of October 2021, the Council was a corporate parent to 383 children under the age of 18 and 508 young people aged 18 – 25. There were a variety of reasons why children entered care, but this was mainly due to abuse and neglect. The London Borough of Hillingdon had a significant cohort of children (27%) who were in care due to being unaccompanied Asylum Seeking Children (UASC). The average number of UASC for authorities was around 6%. The Committee heard information about the virtual schools team, the role and work of the Corporate Parenting Panel and case study examples of successes.</p> <p>In terms of risk and safeguarding, it was explained that officers always engaged with children, conducting safety assessments and the children were involved in co-producing looked after care plans which were then reviewed by Independent Reviewing Officers. Children were always invited to take part in meetings and their voices were taken into account. Plans were tailored towards each individual child and reflected how they felt.</p> <p>It was explained that the process of missing children was continuously reviewed with the introduction of return to home interviews. Information obtained at these interviews were used to assess and determine how safeguards could be put into place. It was reported that approximately 100 children had chosen to have interviews with allocated workers demonstrating the strong trust and bond in relationships. An initiative had also been introduced in Hillingdon whereby children could select their own social workers (using social worker profiles with pictures and hobbies) rather than being an allocated social worker leading to an increase in engagement. To further improve safeguarding the Safer Partnership Forum had been established and was attended regular and used as a robust learning mechanism.</p>

The Committee was advised that a breakdown of the types of accommodation children were living in, whether in or out borough, would be provided to the Members outside the meeting. Most children were in foster placements however there were a large number of children living in independent residential homes. The Council tried to find accommodation locally to avoid disruption to lives however this was dependent on circumstances as some children needed to be placed further away to avoid criminal exploitation.

It was noted that the London Borough of Hillingdon was a port authority and there was a high number of UASC. Members were informed that the Council was well prepared to receive UASC, providing the right assessments, using translation services and close liaison with a Home Office officer that was based at the Council. It was acknowledged that housing placement could be challenging however social workers liaised closely with housing teams to identify the best solutions.

In terms of childrens' choices in schooling, it was reported that as per statutory requirements each child had a personal education plan overseen by the Council's virtual schools headteacher. Hillingdon had a dedicated virtual schools team and within ten days of a child becoming looked after, a personal education plan would have been developed detailing learning needs and ability. The Council tried to keep children in a London Borough of Hillingdon school if there were already placed in one to maintain stability and ESOL courses were offered to UASC.

The Committee welcomed the excellent report and interesting case studies. It was acknowledged that there was a collective responsibility for the children and young people and the corporate parenting pack for Members set a good understanding of the role. Officers were commended for their work.

RESOLVED:

That the Committee:

- 1. noted the contents of the report.**
- 2. continued to embed the corporate parenting ethos in the workings of the Committee and champion them across the Council.**

9. 2022/23 BUDGET PROPOSALS FOR SERVICES WITHIN THE REMIT OF FAMILIES, HEALTH & WELLBEING SELECT COMMITTEE

The Head of Finance – Business Partnering and Transformation and the Corporate Director for Planning, Environment, Education introduced the report detailing the draft revenue budget and capital programme for the services within the remit the Committee.

Key points from the report were highlighted, including details of the financial pressures generated by the ongoing Covid-19 pandemic and the additional funding received from government, together with earmarked Council reserves, in order to manage such pressures.

Budget proposals for 2022/23 had been prepared in the context of a wider strategy

addressing the five-year MTTF period. The latest monitoring position for the 2021/22 financial year reported a net underspend of £419k which would leave uncommitted General Balances at £26,520k entering the 2022/23 financial year. Of the £10,416k savings within the 2021/22 budget, 79% were either already banked or track for delivery, with 12% at an earlier stage of implementation and potential risks on 9% - relating to the Leisure Centre management fee. Based on 1.8% per annum increases in the core Council Tax and 1% per annum increases in the Social Care Precept, funding available to support service expenditure was projected to grow by £32,034k to £270,279k between 2021/22 and 2026/27.

The Committee noted that Cabinet would consider the budget proposals on 17 February 2022 and the report would include comments from Select Committees. Members were informed that Council would meet to agree the 2022/23 budgets and Council tax levels on 24 February 2022.

Although this had been a challenging budget to set, it was the most robust and there was a strong understanding of the figures particularly on the social care side. It was noted that unknown at this time what the pattern in specific areas would be such as mental health and 11 million had been set aside for covid reserve for 2023/24. In relation to the volatility for covid recovery, the assumption was that this would start to decrease over time. A number of pressures in SEND transport had been covered with covid money.

Further information would be provided on how the borrowing requirements for the London Borough of Hillingdon stood compared to neighbouring boroughs. It was confirmed that the figure in relation to Harlington School had been included in the figures for secondary school expansion. It was noted that monies for youth provision was earmarked the construction of scouts and guides.

The proposals for the education budget were part of the DSG deficit recovery plan and it was not intended to impact directly on the services provided by schools. The schools forum supported the proposals.

In terms of the provision of semi-independent and shared accommodation, it was explained that once a child reached over 18 they would be placed in shared accommodation. The Council had block accommodation that was chargeable at close to universal credit rates, and this could lead to significant savings rather than having to purchase on the spot placements.

Concerns in relation to safety valves were noted and some Members considered that it was difficult to give comments to Cabinet when there was not enough information at this time. It was noted that the SEND transport demand was expected to grow but it was hoped that with the new provision the costs would decrease. Questions were raised regarding the national transfer team and USAC, and it was explained that the Home Office had increased funding on the asylum grant, and it was sufficient to cover the cost of placements. The proposals to library services had been subject to a bid review and there had been close liaison with the service.

The Committee noted the strong well-constructed proposals particularly around the investment in schools and infrastructure. Although there were some uncertainties, the 4.7 million at the MTTF period was welcomed. There were many positives around the

new mental health pathway, the major review and stronger families programmes. It was important to focus on how the Council changed the way services were delivered.

RESOLVED: That authority be delegated to the Chairman and Labour Lead in consultation with Democratic Services to agree comments to be submitted to Cabinet.

10. REVIEW: ASSISTED LIVING TECHNOLOGIES - AGREE FINDINGS AND RECOMMENDATIONS

Further to the proposed draft recommendations published as part of the agenda, revised recommendations with minor amendments were tabled for the Committee's consideration.

Members agreed the below recommendations for the major review on Assisted Living Technology (ALT):

1. That Cabinet welcomes the findings and recommendations from their review into the Council's offer of Assisted Living Technology (ALT) to residents.
2. That Cabinet:

Tailoring to residents' changing needs

1. Commends the work undertaken through the Telecareline Service to support over 70's residents live more independent lives.
2. That, in developing and reviewing social care packages for individual residents, officers implement a checklist in 2022 that takes into account both the current ALT offer but also allows for future refinements should the need arise and as technology develops.
3. That officers develop a narrative to support communications to tackle misconceptions about Assisted Living Technology and engender confidence in its usage on the part of service users and families; and that also identifies how barriers and costs to the take up to Assisted Living Technology may be managed.
4. Welcomes the feedback received as part of the Committee's review and recommends that the Council continues to listen to the views of service users families and carers, rather than during periodic reviews of the service, as a means of increasing confidence in residents and improving the ALT offer.
5. That officers conduct a training needs analysis in 2022 to identify relevant staff that may need to gain a greater understanding of ALT and how it works for users, including use of the Virtual Reality headsets and other appropriate training.

Looking to the future

6. Reviews its approach to Assisted Living Technology alongside the wider London Borough of Hillingdon's digital strategy and digital connectivity strategy, seeking out the future benefits to service users that full fibre, the "internet of things" and digital inclusion can offer.
7. That officers work with providers of ALT technologies to take a consistent approach in moving systems online to improve the effectiveness of service monitoring and delivery 'in sync' with health and social care partners.
8. Agrees to continued liaison with Brunel University and other sources of research and development to ensure the ongoing evolution of the Assisted Living Technology strategy continues to be informed by emerging good practice.
9. Notes that ALT can be an important preventative tool to a wider range of vulnerable residents, not only those in older years or with dementia.
10. Therefore, supports the principal that an ALT offer should be a consideration at all relevant major resident contact points with the Council, including universal services (not solely social care) and asks officers to prepare an implementation plan for this during 2022, for consideration by the Cabinet Member.
11. Recognises that ALT sits within a wide spectrum of services provided by LBH and partners. It forms an integral part of the broader support which is grounded in providing individual, personal-centred care, clearly tailored to the needs and preferences of the individual service user. ALT is an option to enhance rather than directly replace existing services, improving efficiencies in the delivery of resident outcomes.

It was explained that a draft report would be presented for the Committee's consideration at the February 2022 meeting.

RESOLVED: That the recommendations were agreed and a final report be presented to Members at the next meeting.

11. WORK PROGRAMME

The Committee was provided with an update further to the email sent by Democratic Services on 17 December 2021 regarding requests for further information.

Members were advised that given the current situation with the pandemic, Public Health had advised that the further information requested on Public Health Integrated Contracts would be presented to the Committee as part of a full report to allow proper scrutiny. This would most likely be added to the work programme for April 2022.

Democratic Services were liaising with officers to arrange a suitable time for Members to receive a brief update on the Covid situation in Hillingdon. This would most likely be provided to the Committee in March 2022.

RESOLVED: That the updates and work programme be noted.

12.	CABINET FORWARD PLAN RESOLVED: That the forward plan be noted.
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These are the minutes of the above meeting. For more information on any of the resolutions please contact Anisha Teji on Tel: 01895 277655 Email: ateji@hillington.gov.uk. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

The public part of this meeting was filmed live on the Council's YouTube Channel to increase transparency in decision-making, however these minutes remain the official and definitive record of proceedings.

SERVICE UPDATE ON EARLY YEARS & CHILDREN'S CENTRES

Committee name	Families, Health & Wellbeing Select Committee
Officer reporting	Claire Fry – Head of Child and Family Development Service
Papers with report	None
Ward	All wards

HEADLINES

1. This report provides an update to the Committee following the BID review and subsequent staffing restructure of the Child and Family Development Service, incorporating the Council's directly managed Early Years provision and the Children's Centre programme.
2. The revised staffing restructure provides the required resources and leadership to modernise the Early Years and Children's Centre services, increase the capacity of the frontline teams and enabling the service to take a more commercial approach to Early Years provision.
3. Consultation with staff on the proposed re-structure commenced in January 2020; however due to the ensuing Coronavirus pandemic, the review process was put on hold. The consultations have subsequently concluded and work to recruit to the new structures is nearing conclusion.
4. The report also highlights the work underway to evolve the children's centres delivery offer in line with national agendas of The Best Start for Life and Family Hubs.

RECOMMENDATIONS:

That the Committee note the update on the Council's Early years and Children's Centre provision.

SUPPORTING INFORMATION

EARLY YEARS PROVISION

1. The Council is responsible for directly providing early education and childcare, through 3 Early Years Centres located in Hayes, South Ruislip and Uxbridge. The centres provide places for 2, 3, and 4 year olds to access the government funded Early Education Entitlement scheme, as well as privately funded places for children aged 6 months to 5 years. The quality of the provision has been rated Good by Ofsted.

Classification: Public

Families, Health and Wellbeing Select Committee – 2 February 2022

2. Running a commercially viable, high quality service is challenging and margins are small, even for private sector providers. As such, the service has struggled to evolve the culture from its original roots of an in-house non-income generating service, to an efficient, modern service. The re-structure supports resetting the culture of the service and establishing a team that delivers in a way that can begin to compete with private sector competitors.
3. The restructure has also standardised the capacity of each provision with a view to developing a sustainable business model that could be extended in future if required.

STAFFING AND RECRUITMENT

4. As a regulated service, standard ratios of staff to children must be maintained, to ensure the safeguarding and welfare of the children in the service. The new staffing structure ensures these standards can be maintained at all times.
5. Long term uncertainty following an extended period of review has had an impact on the ability of the service to retain good quality staff. The review and subsequent restructure have enabled the service to create opportunities for career progression for existing staff and a more flexible delivery model has created more opportunities for staff at higher grades.
6. Nursery Managers are responsible for delivery of a commercially viable service, working alongside the wider Nursery Management team and the Nursery Service Manager, to ensure effective promotion, resourcing and practice to drive up occupancy levels. This involves driving change through day to day practice from establishing proactive management of placement enquires, through to setting and implementing effective policy and procedures.
7. A mix of qualified and unqualified workers are employed with a plan to introduce apprenticeship roles at each site to support workforce development and succession planning.
8. The Service Manager for the nurseries commenced in post in December 2020, joining the Council from a London-wide chain of social enterprise nurseries, where they were Area Manager for a cluster of 9 high performing nurseries. Thus, they bring a wealth of knowledge and expertise which the service has benefited from, in moving the business towards a more sustainable and financially viable operating model for the future.
9. External recruitment to positions within the structure is concluding, with the large majority of posts now filled; the final posts to be recruited to are those of the nursery apprentices once the current new starters have been onboarded.

IMPACT OF COVID

10. During the first national Lockdown in March 2020, government guidance meant that the nurseries were required to close and only provide places for vulnerable children and children of keyworkers, where parents needed them to attend. This saw the occupancy of the nurseries reduce significantly, and all agency staff working in the nurseries at that time were stood down.

11. The additional capacity meant that the Council's Early Years provision was able to offer emergency placements to children of keyworkers or vulnerable children where their usual provision had closed, due to staff shortages or because it was not economically viable for them to remain open, resulting in support being provided for a further 10 or more families across the 3 sites.
12. In June 2020, nurseries were able to welcome back more children, with children phasing back in, commencing with the oldest children who were due to be starting primary school in September 2020.
13. All children were able to return since September 2020; however, whilst the nurseries remained open for business as usual in subsequent Lockdowns in November 2020 and January 2021 the sector experienced reduced parental demand for childcare, which has continued throughout 2021.
14. This has been borne out in the changing demands for childcare, with a reduced number of families seeking full-time care across the working week, as flexible working patterns and working from home continues to change demand within the sector.

PRACTICE HIGHLIGHTS

15. The nurseries have a strong ethos on outdoor learning and play, offering children access to the outdoor learning environment all day, every day, all year round, and use this aspect of the provision to promote the nurseries to prospective families.
16. All three nurseries are participating in the Supervised Toothbrushing programme, delivered by the Community Oral Health Team, providing opportunities for children to engage in supervised toothbrushing as part of their nursery day. Training has been provided for staff and virtual workshops have been provided to parents to promote good oral health and enable them to understand the importance of regular toothbrushing snacks, reducing sugar intake, and fun activities that they can do at home to engage their child.
17. Positive relationships with children's centres has enabled the identification of children who would benefit from accessing a nursery place due to their own or their family circumstances, and supported their priority access for a place via the Families in Need funding panel.

CHILDREN'S CENTRES

18. The children's centre programme provides information, advice and support to families with babies and young children, with a focus on the early years, i.e. pre-birth through to 5 years of age.
19. As an integral part of Hillingdon Council's Early Help offer, children's centres work with children and their families to ensure that they receive the right support at the right time. They enable families to support their children's health and well-being and learning and development needs to improve their outcomes and enhance their life chances.

20. They also help families develop the knowledge and skills to become effective parents, foster friendships, develop support networks and connect them with the wider communities in which they live.
21. Children's centres do this by making full use of the systems and tools available, including the new Early Help module in Protocol. The development of the Liquid Logic IT system to incorporate all aspects of early help will ensure visibility of all Council services engaged in supporting a child or young person and their family, and facilitate effective information sharing, enabling a more co-ordinated and timely response to any new presenting needs.
22. The programme continues to deliver a structured range of Universal and Targeted services across four key areas:
 - Health and Wellbeing,
 - Child Development and Early Learning,
 - Family Development and Support
 - Information and Advice
23. The programme uses gateway services such as universal health services provided at centres as the means to attract and engage those most in need, with a robust universal offer that reaches out to and proactively welcomes residents most likely to benefit from the service.
24. Universal services incorporate those provided by children's centres, nurseries, schools, libraries, youth centres, health and, voluntary and community groups that all children and families may draw upon at various stages in their lives for a variety of reasons. These services play an essential role, not only in providing families with the services they want, but also in identifying those who may benefit from additional or more targeted support to meet their needs.
25. Targeted services incorporate specialist support services and interventions, both individual and group, designed to respond to emerging and identified concerns and needs that cannot be met within the universal service offer, e.g. mental health needs, speech and language needs, parenting interventions.
26. The service is directly delivered and managed by the Council and operates across the borough via a network of centres and in the community, with the programme tailored to ensure activities are delivered in a way that best meets local need.

STAFFING AND RECRUTIMENT

27. The revised staffing structure is focused on delivering resident facing support and interventions, through enhanced co-ordination and planning of the delivery programme and development of more flexible roles. Improved alignment with wider Council resources, including SEND Advisory Services, Stronger Families Key Working services, alongside strengthening links with Health and the Voluntary Sector will further increase reach.
28. New roles have been created to give clear focus on programme development and community engagement and core delivery functions have been consolidated into more generic roles with an increased expectation that they will operate across a number of sites within a locality creating greater capacity through more effective use of the staff.

29. The Families Information Service and Portage Services are now centrally managed by the FIS Manager; however, operationally they will be integrated into the local delivery teams, increasing the accessibility of these services to residents as appropriate.
30. Locality Lead officers are responsible for shaping local services, ensuring sufficient delivery capacity and reach of the universal offer, engaging with key partners on the development, delivery, and monitoring of the local targeted offer, ensuring the outcomes of the programme are achieved.
31. The service manager for children's centres commenced in post in November providing an increase in leadership capacity to drive change through the structure. Their principal task has been to undertake the staffing restructure and support greater integration with the Council's Early Help/Stronger Families model of working.

IMPACT OF COVID

32. The first national Lockdown in March 2020 saw the children's centre programme cease the face-to-face delivery offer, with 4 centres remaining operational to provide a base for Community Midwifery and Health services.
33. Staff worked from home and on socially distanced rotas to provide telephone advice and support, as well as providing remote family support sessions for the most vulnerable families. Staff showed their resilience and creativity, taking to Facebook Live to broadcast story times, song and rhyme times, deliver messy play and, arts and crafts activities.
34. The antenatal programme continued with parents-to-be offered telephone sessions with staff working flexibly including evenings, to provide the service at a time to suit the individual family.
35. Whilst some staff delivered foodbank parcels to those in greatest need, others were redeployed to support the Covid Community Hub, shopping for vulnerable residents, delivering PPE to Homecare providers and one staff member worked at the temporary morgue.
36. As Lockdown eased, centres reopened to support our Health partners to deliver pre-booked appointments in the community in a safe way. Families have access to Breast Feeding Clinics, Child Development Centre paediatric clinics, Children's Integrated Therapy Service advice sessions, Health Visitor-led well-baby clinics and Perinatal Mental Health services.
37. Individual family support sessions for the most vulnerable families were reinstated and the centres offered a safe space for Portage Home Visitors to engage with families of children with complex needs and disabilities. The service also worked with Homestart to engage with vulnerable families, whilst they are unable to carry out home visits.
38. The creativity of the staff was also been seen through the creation of a video promoting the key messages of Hands, Face, Space; with thanks to the families who shared video footage of their children, showing that even our youngest children can learn these key concepts! The video was shared on the children's centre page of the Council website.

39. Lessons learnt during the first Lockdown and the role out of the Council's new IT equipment and migration to Microsoft enabled the service to move many activities online. Courses and activities have been adapted to make them accessible on a virtual platform.
40. The service now offers a hybrid model, delivering face-to-face groups and activities in line with government guidance and, in addition, access to online groups and support services, such as parenting courses and antenatal classes.

PRACTICE HIGHLIGHTS

41. A recent initiative has been to pilot the Hillingdon Neonatal clinic for pre-term babies in the community, delivered in partnership with Consultant Paediatricians and Health Visitors, at Colham Manor Children's Centre. This enables families to connect with the children's centre and engage with other families who have had similar experiences.
42. In response to the review led by Dame Andrea Leadsom, the government published 'The Best Start for Life: a vision for the 1001 critical days.' The review sets out 6 'action areas' for developing support for families in their child's earliest years. One such action is to develop a coherent joined up 'Start for Life' offer for all families, and work is underway with colleagues across the Council and in partnership with health and the third sector, to collate and articulate the offer in Hillingdon, in a way that is accessible to all families.
43. The development of Family Hubs, as a central access point for integrated services where families can access support, is another current area of development. The Council officially opened its first Family Hub in December 2020; located in the Mezzanine of the civic centre, the Uxbridge Family Hub brings together a range of services under one roof, making them accessible to children and families. Services include, Uxbridge Children's Centre, the Supervised Contact service, Multi-Agency Psychology service, Adolescent Development services and the Youth Justice service.
44. Work is in progress to develop the Family Hub model across the borough.

Implications on related Council policies

A role of the Select Committees is to make recommendations on service changes and improvements to the Cabinet who are responsible for the Council's policy and direction.

How this report benefits Hillingdon residents

The Early Years and Children's Centres enable children to get the best start in life.

Financial Implications

As set out in the report.

Legal Implications

None

BACKGROUND PAPERS

None

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PROMOTING HEALTHY LIFESTYLES (SPORT AND PHYSICAL ACTIVITY)

Committee name	Families, Health and Wellbeing Select Committee
Officer reporting	Priscilla Simpson, Green Spaces, Sport & Culture
Papers with report	Appendix 1: List of programmes and activities run by the Sport and Physical Activity Team
Ward	All

HEADLINES

The purpose of this report is to provide an overview of the Sport and Physical Activity Team programmes and activities in 2021 and highlight the forthcoming Hillingdon Sport and Physical Activity Strategy.

RECOMMENDATIONS:

That the Committee:

- 1. Notes the current work programme of the Sport and Physical Activity Team.**
- 2. Agree to review the Sport and Physical Activity Strategy at a future date.**

SUPPORTING INFORMATION

1.Sport and Physical Activity Team Programme and Activities 2021

Hillingdon offers an excellent and wide range of sports - football, tennis, cricket, rugby and netball, as well as physical activity and recreational opportunities such as led walks, playing and exercising in the park, walking alongside waterways, cycling for sport and recreation, skate parks, outdoor gyms, as well as high standard leisure facilities operated by GLL. Residents from across the borough have access to this wide range of indoor and outdoor environments to enjoy being physically active and support their social and emotional wellbeing.

The Sport and Physical Activity Team's programme offers a wide range of places for participation, such as community halls, sport clubs, young people's centres, libraries, open spaces and parks. The team believe that by providing opportunities for everyone to participate in sport and physical activity we will be encouraging healthy lifestyles and which will in turn make Hillingdon an even more attractive place to live and work. The team will work with residents, sports clubs and specialists, National Governing Bodies for Sport, local partners and services to ensure we are providing the opportunities to participate that reflect local needs. We aim to improve participation to help to:

- Improve the quality of life by generating a sense of well-being and promoting active, healthy living for life
- Raise standards and aspirations within communities
- Create a sense of belonging and of being included
- Reduce crime and anti-social behaviour
- Build community pride

The current Sport and Physical Activity Team was established in 2017. The team is comprised of the Sport and Physical Activity Team manager and three senior Sport and Physical Activity Team officers.

Programmes and activities are overseen by the team and have been delivered through commissioning. The Sport and Physical Activity team approved programmes are listed in Appendix 1. These highlight the range of activities for residents of all ages in 2021 (some of these programmes were initially set up in 2017 and continued until 2020 when all programmes were suspended due to the pandemic).

Programmes were developed in the context of other strategic plans including the Older People's Plan; the Joint Health and Wellbeing Strategy; and the Hillingdon Obesity Strategy. Regular performance updates were provided to monitor progress against the action plans supporting these strategies. Data drawn from the Active Lives Survey and the Public Health Outcomes Framework was used in the development of the programmes.

Impact of Covid-19 pandemic during 2020/21

The Active Lives Survey is a Sport England-led survey about participation in leisure and recreational activities, including sport, physical activity and culture. The overall number of respondents is around 198,000 people each year. The survey collects representative data from adults, children and young people population in England and in each local authority area in England.

The most recent Active Lives Survey data, covering the period from mid-May 2020 to mid-May 2021 showed that the Covid-19 pandemic had an unprecedented impact on activity levels throughout England. The impact has been most acute across disadvantaged groups and in areas of high deprivation.

- The Survey found that compared to 12 months earlier, there were 700,000 (-1.9%) fewer active adults and 1 million (+2%) more inactive adults between mid-May 2020 and mid-May 2021.
- While there are signs of recovery for activity levels as restrictions have eased, not all groups or demographics are affected or recovering at the same rate.
- Existing inequalities have been widened, with some groups hit much harder by the pandemic than others. This is the case for women, young people aged 16-34, over 75s, disabled people and people with long-term health conditions, and for some from Black,

Asian and other minority ethnic backgrounds. Those living in deprived areas and also those in urban areas found it harder to be active.

Active Lives Survey Data for Hillingdon in the period May 2020 – May 2021 shows that the rates for inactivity among adults is below the London average. The data is shown in the table below:

Adults (16 +)

Inactive – less than 30 minutes physical activity per week	
Hillingdon	London
37%	27%

Fairly Active – between 30 – 149 minutes physical activity per week	
Hillingdon	London
9%	12%

Active – at least 150 minutes physical activity per week	
Hillingdon	London
54%	61%

Children and Young People (ages 5-16) Activity Data - Participation rates show whether Children and Young People have taken part anywhere in the last week, during school hours, outside of school hours and then either indoors and outdoors (outside of school hours).

Active Lives Survey Data for Hillingdon in the period May 2020 – May 2021 shows that rates for activity outside of school hours for children and young people were similar to the London average, however active play and informal activity is below the London average. The data is shown in the table below:

Outside of school hours once a week or more	
Hillingdon	London
91%	91%

Active Play and Informal Activity once a week or more	
Hillingdon	London
46%	60%

Impact of the pandemic

Following the announcement of the pandemic in March 2020, all Sport and Physical Activity Programmes were suspended. The Sport and Physical Activity team 're-purposed' their roles and undertook the following:

- made welfare/wellbeing telephone calls to older residents (who normally attend the walks, dances or chair-based exercises): 238 weekly or fortnightly calls were made between April – June'20 (phone calls ended following ease of lockdown measures). 9 library staff members also assisted with the phone calls.

- Set up 'live' online Our Parks sessions which started on 4th April'20. New users continued to rise with 312 unique accounts between March – July'20.
Five online sessions in January 2021: 167 attendances, 67 were unique users
Couch to Fitness (delivered online by Our Parks) had 1226 Hillingdon residents attend since June'20
- Home based activities were promoted on the Council COVID Webpage 'Keeping Fit and Healthy' include: 'Our Parks'; Sport England tips to be active at home; Home workout videos; 10 minute workouts; Exercise for the over 65's;' Getting active when you find it difficult'; Move More – activities at home; Tennis at home (4-11 year olds)
- For residents living with dementia and their carers, the following non-contact programmes were set up:
 - Zoom calls: 5 weekly group Zoom meetings since April 2020 with 40 people attending each week
 - WhatsApp Group calls: 34 attend weekly group conversations; 9 from the Early Onset Dementia Group
 - Buddy emails sent to 91 residents living with dementia
 - Buddy packs delivered to 30 residents living with dementia who are not on-line and cannot attend Zoom meetings
 - Chair-based exercise and multi-sport sessions via Zoom: 8 sessions of chair based 'Mickercise' was sent to 120 residents living with dementia and also shown on zoom sessions
 - Zoom Football Reminiscence/walking football: 12-15 per session weekly since July 2020. Football reminiscence sessions continued throughout the year on Zoom.

Support for residents living with dementia and their carers

The Sport and Physical Activity Team have also supported residents living with dementia and especially those who have been recently diagnosed. The range of regular activities include adapted tennis, adapted golf, walking football, chair-based exercises, singing and reminiscence, led walks, day-trips, theatre and musical events. Professional referrals are regularly made from the Hillingdon Hospital Memory Service, Admiral Nurses, the Alzheimer's Society, as well as self-referrals. The same officer has offered monthly Dementia Friendly training for residents and council staff and NHS staff for over 10 years.

Following the great success and positive outcomes from the range of social, recreational and physical activity opportunities planned and delivered for residents living with dementia and their carers, the responsible officer was recognised with a Highly Commended award at the local councils MJ Award in September 2021. Also due to the excellent efforts of the team member and her support, Hillingdon Borough has been cited by the Alzheimer's Society as a positive example in London of proactively supporting a range of venues, places and services towards achieving a Dementia Friendly Community status.

Please see Appendix 2 for a more detailed account of the work undertaken with people living with dementia.

2.New Sport and Physical Activity Strategy

The last approved Sport and Physical Activity Strategy ran from 2012 – 2015. Since that time the document has not been updated however outputs and deliverables continue to be commissioned and reported on by the Sport and Physical Activity Team.

With a new portfolio lead for Sport and Physical Activity and with data signalling the significant interruption and impact of COVID-19 on residents' physical health and wellbeing, a refreshed Strategy is timely.

Hillingdon has agreed a new Joint Health and Wellbeing Strategy 2022-2025 which identifies low rates of adult physical activity and rising levels of overweight and obesity among children and adults. The Strategy also identifies a healthy environment as one of the key wider determinants of good health and wellbeing. Priorities set by the Strategy encompass giving children the best start in life, enabling people to live healthier lives, helping prevent the onset of long-term conditions, supporting people to live better and independently in older age and improving mental health. Sport and physical activity programmes have a key role to play across all of these priority areas.

A renewed look at the borough's sport and physical activity offer will be an opportunity to review previous successes of our many local sports clubs and leisure operator, GLL, as well as provide a supportive and joined up approach in delivering a broader offer to residents.

The Sport and Physical Activity Team were given approval to commission London Sport in 2019 and 2020 to undertake the following reports:

- a) The Hayes Feasibility study to establish resident use-age and opportunities for the expansion of existing cycling facilities and infrastructure at the cycle circuit at Minet and BMX track at Lake Farm Country Parks; and recommendations on how to improve recreational cycling for residents across the borough, and,
- b) an in-depth Hillingdon Insight Report highlighting data relating to who the least active residents are and where they are located in the borough; recommendations for how to engage with the least active communities, with particular interest due to the impact of COVID; an understanding of preferred activities and delivery methods for less active groups; as well as a public facing locality map identifying facilities (built and open, green space) and programme location.

These reports have explored how best to measure the social and economic value of the physical activity and sports programmes and linking into possible savings across Social Care and the NHS through early intervention, which in turn can address key indicators identified in the Health and Wellbeing Strategy and the new Sport and Physical Activity Strategy.

Using this information will help to shape our Strategy which targets our resources to achieve maximum benefit in improving the health and wellbeing of our residents. A strategic approach to increase physical activity will help to tackle childhood and adult obesity, rising mental health needs, and help to mitigate the impact of COVID-19.

Strategy Development

The services of London Sport were employed to assist the Sport and Physical Activity Team to use the recent work to complete a final Strategy document.

London Sport are supported by Sport England and the Mayor of London, and work in partnership with London's Local Authorities and a host of agencies to support less active communities. Their vision is to make London the most physically active city in the world.

The process to draft the Strategy will include the following:

- Coordination / theming of all existing evidence
- Internal consultation workshops to coordinate strategic direction and secure joint ownership of strategic objectives
- Draft strategy development and internal testing workshops
- Action plan framework development
- Final strategy by end of 2022

The action plan will inform the priorities and targets for the Sport and Physical Activity team to address inactivity rates across all age groups as well as improve access to traditional and non-traditional facilities for sport, physical activity and leisure. The plan will also seek to engage and embed other council departments priorities to ensure that a wide reaching scale of delivery is offered to residents.

Implications on related Council policies

A role of the Select Committees is to make recommendations on service changes and improvements to the Cabinet who are responsible for the Council's policy and direction.

How this report benefits Hillingdon residents

Sport and physical activity has a big role to play in improving the physical and mental health of residents of all ages. Active Lives Survey data shows that Hillingdon has higher rates of inactive residents (especially adults) compared to the London average and which has been compounded by the pandemic. Opportunities to support the physical and emotional wellbeing of residents through enhanced programmes of accessible and affordable sport and physical activity will be a cross departmental priority within the Council and NHS in Hillingdon.

Financial Implications

The Sports & Physical Activity Team have commissioned an external consultant to assist in developing a sports strategy to reflect the changing needs of our communities. The Team identified the budget to meet the £15k cost from budgets available in 2020/21 from underspends from the impact of the pandemic.

The team will work with Finance once the strategy is completed to match available funding to the proposals drawn from the strategy.

Legal Implications

None.

BACKGROUND PAPERS

Appendix 1

[2021 Sport and Physical Activity Programmes and Outputs](#)

Appendix 2: Background to Dementia programmes and activities set up by the Sport and Physical Activity Team

Since 2015 The London Borough of Hillingdon in partnership with the local Alzheimer Society has led the Hillingdon Dementia Action Alliance which aims to make Hillingdon a Dementia Friendly Community. In 2018, Hillingdon was awarded the status of a dementia friendly community. As part of this initiative The Sport and Physical Activity Team lead on driving the action to make Hillingdon dementia friendly. This involves ensuring that local services and leisure activities are accessible and enjoyable by residents living with dementia. So far we have ensured that all of our libraries are dementia friendly and currently have 10 dementia groups running as well as our Tovertafel (magic Table offer). As well as offering dementia friendly activities we have ensured that wider activities are also dementia inclusive such as the activities for Healthy Heart Month. In leisure we have a variety of activities on offer including dementia friendly tennis, golf, walking tennis and boccia. We have also done extensive work with local heritage and culture offering dedicated tours to residents living with dementia at the Bunker, Cranford Park and Eastcote House Gardens. We ensure that residents are able to take part in Borough wide initiatives such as 'This is Me' and the poppy exhibition. Working with our theatres we have an offer of dementia friendly screenings at the Beck theatre and a daytime disco at the Compass. Recently Hillingdon has been recognised as a flagship Borough by the GLA and the Alzheimer Society for our work at promoting dementia friendly cultural activities and venues. Nine of our sites have been accredited most at excellence level under the Mayor's Dementia Friendly Venue Charter which was launched in 2021.

A further aspect of ensuring that we are a dementia friendly Borough is offering 'Dementia Friends' sessions to as many LBH staff, outside organisations and residents to raise awareness of what dementia is and how people can live well with it. The Sport and Physical Activity Team have led on this for the past ten years and for the past year have been offering monthly sessions as part of the CCG's staff induction. There are over 12,000 dementia friends in Hillingdon

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Children, Young People and Physical Activity		
Activity	Description	Outputs
1. Annual London Youth Games (LYG)	<p>Setting: Finals held at Brunel University (as opposed to Crystal Palace) due to Covid</p> <p>LYG is Europe's largest youth and sports festival; normally over 50 sports are represented. Teams of the most talented young people in Hillingdon are organised by the SaPAT.</p> <p>Due to Covid only 12 (outdoor based) of the 52 sports were represented</p>	<p>LYG 14 teams entered</p> <p>223 athletes attended trails and training</p> <p>90% sports achieved medals with the following final achievements:</p> <p>BMX – 1st place</p> <p>Cricket – 2nd place</p> <p>Netball – 2nd place</p> <p>Hockey – Male: 2nd place; Female: 3rd place</p>
2. Annual Mini Marathon	<p>Setting: London</p> <p>Mini London Marathon is the official British Athletics three-mile road championships for youth athletes aged between 11 - 17.</p>	<p>36 spaces were available for LBH athletes to compete:</p> <p>- 25 athletes entered</p> <p>Results: 1 LBH female athlete finished 2nd in the overall London Boroughs race</p>
3. Play Day (Annual event – 4 th August'21, for children under the age of 8)	<p>Due to Covid, Playday 2021 was an opportunity to assist clubs to deliver programmes as part of their Covid recovery through creating an opportunity to showcase what is available for children and families throughout the summer of 2021 and from September onwards.</p> <p>Organisations were invited to hold taster sessions at their dedicated site offering them the opportunity to promote new and existing programmes. The Playday programme was advertised to children and families through the Council social media, website, Hillingdon People and through schools.</p>	<p>All sessions were held in small groups at individual sites. Sessions included:</p> <p>- Family sailing football; Family walking tennis; Our Parks; BMX sessions; Disability session</p> <p>Total: 300 children and families participated</p>
4. Satellite Club Project	Setting: Various	YMCA 20-week data: 42 (36 BAME) participants,

(London Sport funded)	<p>London Sport funded 9 projects to address inactivity amongst 14 – 19-year-olds, over 30 weeks. Due to Covid the project start-up was delayed by 6 months.</p> <p>Activities included: Box Fit; Our Parks (boot camp); Dance; Football; Football Fit; Parkour; Couch to Fitness; This Girl Can; Sports Leader qualification</p>	<p>677 attendances, 50% inactive.</p> <p>P3 20-week data: 12 participants - 83 attendances 10 female, 10 inactive</p> <p>This Girl Can and Sports Leader - 10-week data: 31 participants, 17 inactive, 223 attendances</p> <p>Evaluation of all 9 projects due in February 2022</p>
5. Disability Sports	<p>Setting: Botwell Leisure Centre</p> <p>Weekly sessions for young people with physical and learning disabilities and autism to try multi-sports. Due to Covid the in-person sessions were suspended in 2020.</p> <p>Online provision set up in April'21; in person sessions re-started from 1st Nov'21</p>	<p>Online sessions delivered from April' 21 for 15 weeks throughout = 34 participants</p> <p>In person sessions started from 1st Nov'21 at Botwell Leisure Centre 5pm-6.30pm and will start from HSLC from Jan'22 5pm -6.30pm</p>
6. Tashan Daniel Award	<p>Setting: Borough-wide</p> <p>The annual Tashan Daniel Award bursary scheme for residents under the age of 21 to apply for up to £2000 to help them further develop and excel in sport, education or cultural ambitions</p>	<p>2021 Applications</p> <ul style="list-style-type: none"> - 53 applications received (more than double than in 2020) - 10 applicants approved to receive a grant award <p>Comms and publicity (including interviews with applicants) to promote 2020 and 2021 successful applicants</p>
Adults/Families and Physical Activity		
Activity	Description	Outputs
7. Walks	<p>Setting: Borough wide</p> <p>Free led walks of varying lengths and difficulty</p>	<p>Re-started from July 21: 14 walks</p> <p>Attendance until end of July: 320 participants</p>

	Since Covid all walks require online booking	By end of August'21 number of walks offered increased Attendance until end of August'21: - Number of walks (multiple walks from the same location) offered increased from 18 in Q1 to 52 in Q2, will reach 75 in Q3
8. Our Parks	Setting: Barra Hall Park, Harefield Village Green, Hillingdon Court Park Commission of Our Parks online (due to Covid) initially and in parks. Focus on inactive residents, all abilities welcomed	January – July'21 - 88% of participants were female - 53% white, 47% diverse ethnicity - 48% considered themselves as inactive on sign-up, 94% of users do less than 150 mins of exercise per week. Attendance - 45 sessions; 450 attendances - Barra Hall Park session saw a big increase in attendance following ease of lockdown
9. Tennis	Settings: Various 5 Tennis sites – Cavendish, Hillingdon Court Park, Fassnidge, Churchfield Gardens, The Closes, Rosedale, Swakeleys – had a £5 per hour pay and play fee introduced on 17 th May'21 Tennis for Free (TfF) – free weekly coaching for ages 12+ offered at Cavendish Rec restarted in April'21 SERVES – free Pop-up tennis for indoor and outdoor facilities set up in May'21. LTA provided equipment and free training for volunteers to become coaches	5 Gated sites court hours bookings (Jan – Nov'21): Cavendish – 3,659 Churchfield Gardens – 1,016 Fassnidge – 1,008 Hillingdon Court Park – 2,838 Rosedale – 111 Swakeleys – 578 The Closes – 384 Total = 9,594 Tennis for Free: April – July 2021: 282 bookings

		<p>SERVES (new) Pop-Up tennis:</p> <ul style="list-style-type: none"> - Hayes Muslim Centre: 132 attendances over 8 sessions; 8 volunteers trained; waiting list is full. Delivering pop up SERVES in The Closes during school holidays. They will also link with Quba and West London Somaliland Group. Hayes Muslim Centre to extend SERVES to 36-week programme following positive feedback and local resident interest. - Set up in 3 Young People's Centres in Sept'21. Waiting for data. <p>LTA Grant Funding</p> <ul style="list-style-type: none"> - The LTA have funded two smart gates in 2020 and 2021 - Submitted application to the new LTA Renovation Fund to request part funding to improve 5 remaining tennis sites. Passed Stage 1 of the funding process. Hopeful to progress to Stage 2 and to begin rebuild of courts and new install new fencing in 2022. <p>(new) Hillingdon Tennis Development Plan: under consideration to introduce:</p> <ul style="list-style-type: none"> - Tennis Coaching Management Plan - Season Ticket for regular tennis players
10. Cricket (new)	<p>Setting: Cowley Rec and Grassy Meadow</p> <p>ECB offered grant of £70k towards two non-turf pitches (NTP) at Cowley Rec and Grassy Meadow parks</p>	<ul style="list-style-type: none"> - Borough wide activation plan drafted for partners to contribute to. - Dynamo and All Stars running at Cowley Hall Rec in July, over 4 days. <ul style="list-style-type: none"> o 40 bursaries from Middlesex County Cricket offered to local schools and children Centres - Hayes Muslim Centre linked in with Middlesex County Cricket; delivering girls Dynamo and All Stars at Harlington

		<p>Community School with female coaches.</p> <ul style="list-style-type: none"> - 6 schools in south of the borough approached by ECB to receive free cricket equipment - NTP to be fitted early 2022; Activation plan evaluation expected thereafter
11. Football (New)	<p>Setting: HSLC and Botwell Leisure Centre</p> <p>Family Football; Walking Football for men (over the age of 35), and women (all age)</p>	<p>New initiative started in July'21</p> <p>Men walking football:</p> <ul style="list-style-type: none"> - Two weekly sessions have 15 participants at each session - New direct referrals from the Stroke Association and housing support officers specifically for residents with brain injury needing support. <p>Female walking football:</p> <ul style="list-style-type: none"> - Weekly session at Botwell has 5 regular attendees; new session to start in Nov'21 (HSLC) - Setting up new session indoors for the winter months following resident feedback <p>Family football sessions:</p> <ul style="list-style-type: none"> - 21 people attended at HSLC in Oct'21 half-term: bookings already for Feb'22 half-term.
12. Cycling (New)	Setting: Hayes	<p>Community support:</p> <ul style="list-style-type: none"> - Offered 14 community bicycles on long term loan to Hayes <i>Legacy Women's</i> cycling project in Hayes; group engaging with 60 women per week offering a range of learn to ride sessions and cycle rides. Seed funding for cycle leader training for the group under discussion - Successful commission of Summer of Cycling Event in Aug'21 at Minet Cycle Circuit for 23 residents (Families) who have never ridden or owned a bike. Very positive feedback. Set up loan of 16 bicycles

		<ul style="list-style-type: none"> - Setting up community bicycle maintenance programme with <i>Recycle a Bike</i> for the maintenance of 18 adult community cycles and the 20 children cycles loaned to residents in Hayes - Successful commission of Hayes Hawks for two BMX sessions (including Learn to ride sessions) 115 children/young people participated - Actions developed to set up Disability /Dementia Hub for Cycling at Field Heath School, with Transport Team. Planned purchase of specialist adapted bikes for people with disabilities. - Monthly meetings held with Transport, and Planning teams, and British Cycling <p>Strategic Development:</p> <ul style="list-style-type: none"> - Address options cited in the Hayes Cycling Feasibility Study - Active Travel plans to be developed with Transport team - Input into and support the Transport Team's new <i>Cycling Strategy</i> (to be drafted in 2022)
13. Couch to 5K - Good Gym (new) – Park Run (new)	<p>Setting: Hayes</p> <p>Jog it Off sessions (run leader lead) were cancelled during 2020 – 21 due to Covid; a new Couch to 5K running initiative to be set up from Jan'22 instead</p> <p>Good Gym – supporting running as an activity combined with community support</p> <p>Park Run – to be held at Stockley Park</p>	<p>Couch to 5K: to start in January 2022</p> <p>Good Gym: to be delivered from early 2022</p> <p>Park Run: to support set up costs and publicity 2021/22</p>
14. Green Social Prescribing (new)	<p>Setting: Borough Wide</p> <p>Social prescribing, and community-based support enable GP's, other health and care practitioners and local agencies to refer</p>	<p>Commission TCV to undertake asset map for Green Social Prescribing opportunities to build capacity within the south of the borough, in particular among</p>

	<p>people to a link worker who gives people time and focuses on what matters to the individual.</p> <p>Green social prescribing links patients and residents to nature-based interventions and activities, such as local walking schemes, community gardening, conservation volunteering and food-growing projects.</p> <p>The Conservation Volunteers (TCV) were commissioned to support the development of green social prescribing, as part of the wider social prescribing agenda in Hillingdon.</p>	<p>BAME communities, to deliver and engage in green social prescribing activities:</p> <ul style="list-style-type: none"> - TCV drafted and sent survey out in July'21 - to groups in south of the borough. Report due by Dec'21 - Template for recording referrals created - attending monthly CCG Social Prescriber meetings from 8th October to discuss referrals, conversations about being active and any barriers.
15. Men in Sheds	<p>Setting: RAGC</p> <p>Suspended in 2020 – 2021 due to Covid</p> <p>Men's Sheds are community spaces for men to meet like-minded people, converse and create. The activities are often similar to those of garden sheds, but for groups of men to enjoy together. They help reduce loneliness and isolation, create a new sense of purpose and belonging among individuals, but most importantly, they are fun.</p>	<p>Initiative to be re-introduced as part of the volunteer scheme already established at RAGC.</p> <p>Under discussion.</p>
16. Outdoor Fitness Instructor License (new)	<p>Setting: Borough-wide</p> <p>A new license scheme approved by Cabinet in 2021 to help monitor (commercial) fitness instructors using parks and open spaces to hold fitness sessions. Annual license fee will apply for all successful applicants.</p>	<p>Online application process currently under development; first draft expected December 2021</p>
Older People: physical activity and social connectedness		
Activity	Description	Outputs

17. Dances	Settings: Ruislip, Uxbridge, Botwell, Yiewsley Free, monthly dances for residents over 65 were suspended in 2020 and 2021 due to Covid. By Dec'21 – tea dances to have re-started	2 Tea Dances at Middlesex Suite to be set up 29 th Nov'21 and 13 th Dec'21 (Mayor's Tea Dance)
18. MOVES: gentle exercises (chairbics)	Setting: due to Covid, chairbics sessions held in libraries, in person, were suspended in 2020 and into 2021. A weekly online session via Zoom was delivered from Feb'21 Instructor led gentle exercise sessions held weekly for residents over the age of 65 During lockdown in March 2020 – May 2020 and early 2021 frequent wellbeing and welfare phone calls were made to residents over the age of 65 registered with the team,	Weekly Zoom session (Feb'21 – Sept'21): 387 participants In Person library - based sessions set up weekly in 8 libraries: - 15 sessions - 1 outdoor fitness September throughput – 141 participants October throughput (to date) – 139 participants Outdoor fitness (6 weeks) throughput – 31 participants
19. Community Dementia support	a) Setting: Various In Person activities were suspended in 2020 – mid 2021 due to Covid. Zoom, WhatsApp, door-steps visits, and frequent wellbeing and welfare phone calls were made to vulnerable residents registered with the team. From June'21 restricted numbers were permitted in Hillingdon libraries for dementia friendly (DF) coffee mornings Further outdoor sport and physical activities were set up in June'21	a) Library Based DF coffee mornings: - Re-started from June'21, on average 10 residents attend weekly sessions (reminiscence, exercise, storytelling) at 10 libraries. Regular referrals made via the Memory Clinic at Hillingdon Hospital, Admiral Nurses, Alzheimer's Society, Social Care; 2-3 calls a week from residents following information on the council web page b) Sport and Physical Activity programmes (new): - Walking Football: very popular; 25 men and women attend weekly - Walking/Adaptive Tennis: 8-10 residents attend Uxbridge Tennis Club weekly - Golf (adapted): 10 – 12 residents attend

		<p>weekly at Uxbridge Golf Club</p> <ul style="list-style-type: none"> - Walks: 20 residents attend heritage walk at Cranford Park <p>c) Theatre and Dance</p> <ul style="list-style-type: none"> - Re-started DF screening (bi-monthly) at Beck Theatre; 12 residents attended screening in Oct. - New dance to be set up at Compass Theatre end of 2021/early 2022 <p>d) Events</p> <ul style="list-style-type: none"> - Christmas 'Extravaganza' meal and entertainment for 92 residents at Y&WD community centre on 1.12.21 - Bunker visit, and Zoo visit planned for 2022 <p>e) DF Training delivery</p> <ul style="list-style-type: none"> - Online, monthly training delivered to 12 - 20 NHS staff (care workers, nurses, GPs) - In person training to be delivered for residents in 2022 <p>f) Dementia Action Alliance</p> <ul style="list-style-type: none"> - Lead the DAA meetings; support statutory, voluntary sector and businesses to become members and submit actions that support a Dementia Community action plan for people living with dementia. - Achieved 'excellent' as part of DF Venue Charter for participating venues. Ongoing process. <p>g) Tovertafel (Magic Table): installed in 6 libraries but use suspended due to Covid. Working with libraries with good ventilation to permit use by residents living with dementia</p>
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20. Events	Settings: Various	Day of the Older Person (international campaign to support older people) held each year in Hillingdon: <ul style="list-style-type: none"> - 20 stalls (agencies working with older people) and entertainment booked at Pavillion shopping centre for Feb'22
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Strategic Development:

London Sport have been commissioned to interview stakeholders and draft a new Sport and Physical Activity Strategy covering a 3-year period. The first draft is due December 2021

MJ Award 2021:

Sarah Durner received a 'Highly Commended' under the category of Community Hero at the MJ Award in September 2021 for her commitment and sterling work with people living with dementia in Hillingdon

Elective Home Education Policy - Update on New Policy Implementation

Committee name

Families, Health and Wellbeing Select Committee

Officer reporting

Kathryn Angelini - Planning, Environment, Education and Community Services

Papers with report

None

Ward

All

HEADLINES

The purpose of this report is to provide Members with an overview of the Elective Home Education Policy and an update on the new policy implementation.

RECOMMENDATIONS:

That the Committee notes the update on the Elective Home Education Policy.

SUPPORTING INFORMATION

Elective Home Education (EHE) is the term used by the Department for Education (DfE) to describe the education provided by parents at home, rather than providing education for their children by sending them to school. This is different to home tuition provided by a Local Authority or education provided by a Local Authority other than at a school. It is recognised that parents may choose home education for a variety of reasons.

Hillingdon's EHE policy was updated and published in February 2021, following the DfE EHE policy update in April 2019. The updated policy underwent a thorough consultation and Cabinet approval in February 2021. The updated policy reflects a more balanced approach to both safeguarding issues and the rights of parents, as well as improved methods of information sharing and communication with parents and professionals. The changes in policy help to provide continued support for electively home educated families and demonstrate a clear understanding on how the Council can ensure safeguarding for all children.

Over the last two years there has been significant fluctuation in the numbers of parents choosing to electively home educate their children.

During the last academic year (2020/21), the numbers of children recorded as EHE at any point reached 634. This is 70% increase on the previous year. There are several reasons for this, mostly attributable directly or indirectly to COVID-19, including parental anxiety about a child in a school setting, an increase in parents working from home or temporarily not working, and parents reporting an improvement in their child's mental health outside of a mainstream school setting.

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These numbers are now starting to reduce to those seen pre-pandemic.

Data snapshot of EHE in the last academic year 2020/21

At the end of the academic year there were 367 children registered as EHE in Hillingdon; this represents a 53% increase on the previous year. As noted above, the total number of children registered as EHE at some point during this academic year was 634.

1 September 2020 – 31 August 2021	
Total EHE cases currently open at the end of the academic year	367
Total cases opened during this period	427
Total cases closed during this period	267
Total registered at any point during this period	634

Of this cohort, 8.6% (55) were known to Social Care and 2.7% (17) had an Education Health and Care Plan (EHCP).

11.7% (74) of those who were registered as home educated at some point in 2020-2021 were in receipt of SEN Support whilst previously attending school. This represents a 3.9% decrease of pupils compared to the academic year 2019-2020. This decrease is expected to be due to the increase in reasons such as COVID anxieties rather than meeting SEN at home.

The reasons provided for choosing to EHE during this year were varied, with 10% of parents choosing not to state a reason. Where a reason was stated, the most common responses were:

- Short term intervention with a plan to return to mainstream education.
- Not being offered their preferred school choice.
- Mental health.
- Bullying.
- COVID related concerns

It is notable that 67% of the cases closed during this year were open for a year or less; this would indicate elective home education had been chosen by parents as a short-term intervention.

During the 2020-2021 academic year, the EHE team referred 32 Year 11 pupils to Hillingdon's Participation Team who were currently home educated. This ensured the team were able to offer support regarding Education, Employment and Training (EET) as part of their Post 16 pathway planning.

89 EHE children were also referred to the Participation Team as Children Missing Education due to insufficient evidence of suitable home education. 60 of these were effectively resolved with families:

- 24 returned to school
- 32 provided subsequent evidence of suitable elective home education
- 2 had a School Attendance Order (SAO) issued and the children started in school
- 1 had the SAO revoked as the child started school
- 1 was revoked as the child began suitable elective home education

Current picture of EHE in Hillingdon

As of 19 January 2022, there are 290 EHE cases currently open. This has increased by 10 since the return to school on 4th January and could be a sign of a pending increase due to the onset of the Omicron variant.

Service Updates following policy implementation

Since the implementation of Hillingdon's EHE policy in February 2021, the following areas have been developed or completed:

- Implementation of School Attendance Orders for families who refuse to engage where there is no evidence of suitable education. Schools have been incredibly supportive of this route and equal distribution is agreed via the Fair Access Panel.
- LA officers now attend all Social Care meetings for children who are EHE and work with Social Care to collectively review risk associated with EHE. Families have been supported to reintegrate children back into education via this partnership approach.
- Implementation of a clear procedure for children who are EHE and have an EHCP. This process has been approved as effective practise by Jake Butterworth from the EHE team at the DfE.
 - Creation of termly Newsletters:
 - Including surveys for parents and children.
 - Health updates – Covid and immunisations
 - Mental Health support
 - Links to free education resources
 - Links to free social resources such as Princes Trust and holiday schemes
 - Online safety support for parents and children.
 - Examples of effective case studies of EHE to help support education approaches/structures.
- Education Safeguarding Task and Finish group reviewed processes in 2020/21. Following which bitesize training was rolled out across partnerships including school governors and Designated Safeguarding Leads in schools. In addition, briefing sheets have been developed for key professionals who may encounter EHE children.
- Notification forms from schools have been strengthened to capture vulnerabilities more effectively. This allows officers to quickly identify broader vulnerabilities including exploitation concerns.
- Developed intelligence sharing protocols with Youth Justice colleagues including AXIS.

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This ensures clarity around responsibilities for young people who are EHE amongst professionals

- Developed a suitability checker to consistently review suitable education with a balance of safeguarding. This is now being used to re-visit all open EHE cases.
- Linked in with charities and organisations to support the GRT EHE community. This has helped the GRT community build trust and access educational support and advice from within their community
- The team keep their dedicated website pages updated regularly including FAQ's and useful guidance to reduce avoidable contact by residents.
- Developed a clear pathway of support for Children Missing Education (CME) cases that cross over with children registered as EHE.
- Creation of an interface with the SEND team when a child is attending a special school that would like to be home educated, to ensure this is the most appropriate provision for the child.

Future Implications for the Service

In 2019 the DfE consulted on a register for all children and young people who are not educated in school which, if implemented, will improve greater understanding of the number of those being home educated. We do not yet know the progress of this register but it is expected that at some point in the future this will be implemented; this will result a requirement for further consultation and subsequent policy change in Hillingdon.

With the departure of the Head of Access to Education in January 2022, the oversight for EHE has transferred to the Head of Education for Vulnerable Children.

Implications on related Council policies

A role of Select Committees is to make recommendations on service changes and improvements to the Cabinet who are responsible for the Council's policy and direction.

How this report benefits Hillingdon residents

None at this stage, pending any findings by the Committee and any recommendations forwarded to Cabinet.

Financial Implications

None.

Legal Implications

None.

BACKGROUND PAPERS

None.

UPDATE ON YOUTH SERVICES

Committee name	Families, Health and Wellbeing Select Committee
Officer reporting	Dan Kennedy / Kat Wyatt, Planning, Environment, Education and Community Services
Papers with report	None
Ward	All

HEADLINES

To provide the Committee with an update on the Council's provision for youth services across the Borough.

RECOMMENDATION:

That the Committee notes the information presented within the report.

INTRODUCTION

1. Hillingdon Council delivers a wide range of services and events for young people in Hillingdon. In addition, there are many voluntary sector and faith groups across the Borough that offer activities for children and young people, many of which the Council has supported in some way over the years. This includes the award of capital grant for improvements to their buildings, or to purchase new equipment and / or through the day-to-day provision of services e.g. maintenance of sports pitches.
2. The youth services offer includes the popular Fiesta summer programme as well as all year-round engagement activities delivered from a network of locations across the Borough. These include programmes for older primary age children and young people of secondary school age. A programme of activities delivered is also targeted at young people to support their transition into adulthood, where they can discuss concerns, seek confidential, impartial advice and take part in fun activities, which for some young people will be a diversion. In addition, there is a youth bus delivering services across the Borough, not tied to a specific venue or location, offering flexibility in the delivery of the offer to residents. These services complement the range of other services available in the Borough, such as sport and physical activity programmes, youth activities offered by faith organisations and uniform groups amongst others.

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3. The youth services the Council provides and those operating independently of the council deliver a range of life-long benefits and outcomes for those young people taking part, including:
- Keep young people **healthy and active**
 - Enable young people to **develop and learn new skills**
 - Support young people to **play an active part in the community**
 - Keep young people **safe and well**
4. Over the last decade or so, the focus and interests of young people has evolved and their needs, social requirements and how they engage with the wider community has changed. There are now the risks of knife crime, child exploitation, bullying and peer pressure that young people face.

SETTING THE CONTEXT

5. The Council supports young people in the Borough up to 19 years old, and in some cases young people up to the age of 25 with additional needs with the provision of youth services. Support is provided through a mixture of direct service provision and delivery via voluntary sector partners and other partner groups.
6. Hillingdon's offer to young people is diverse and can be categorised into a number of key outcomes;

Keep young people **healthy and active**

- participating in physical activities and promoting personal health and wellbeing;
- offering support to Hillingdon families by providing structured, fun activities for children and young people;
- building confidence and raising self-esteem;

Enable young people to **develop and learn new skills**

- personal enrichment - trying new activities and gaining experiences which may not ordinarily have been available to the young person had they not taken part;
- gaining life skills to be a team player;

Support young people to **play an active part in the community**

- gaining a deeper appreciation of diverse communities and the world around them;
- making new friends;

Keep young people **safe and well**

- providing support and a place to discuss concerns;
- being a place for young people to take part in fun events acting as a diversion for those young people at risk from participating in Anti-Social Behaviour (ASB);
- having access to services to discuss concerns and signposting to support and advice;

INFORMATION

7. The Council works with children and young people to learn about themselves, others, and the wider world, through informal educational opportunities that respond to their developmental needs, from school year 3 to age 19, (up to 25 with additional needs), to support them through their childhood to adulthood. The programmes are also designed to deliver enrichment by accessing new experiences and learning new skills.
8. The service works with groups and individuals to support them to be resilient which is achieved by offering a range of activities to meet their needs, interests and wants such as cooking, sports, arts, dance, games, ICT and performing arts.
9. The services aim to provide a curriculum programme of activities to support young people to be safe, be healthy, be active citizens, achieve their full potential; and be happy and valued for who they are. The Service will pursue the following objectives.
 - Provide geographically based services for young people.
 - Provide specialist services for young people.
 - Work with partners; and
 - Continuously improve the quality of services for young people.
10. Programmes are evidenced based and designed to meet the needs of children and young adults consistently evolving in response to emerging themes and trends across the borough and always incorporating the voice of the child. We deliver a range of programmes that address themes of substance use, LGBTQIA+, relationships and CSE, CCE, emotional health, wellbeing, identity, self-esteem and physical health. Programmes are delivered throughout the year including term time and holiday periods. Types of intervention we offer include intensive one to one support, groupwork (both online and face to face) and residential activities for targeted programmes
11. During the pandemic, programmes of youth work have been disrupted. For example, due to the pandemic in 2021, programmes for the first part of the year were delivered through an online service to children and young people through a range of social media platforms. These were delivered term time from 3pm Monday to Friday and during school holidays from 10am to 21:30pm Monday to Friday, through Facebook, Instagram, daily Kahoot quizzes and virtual Youth Clubs groupwork through 'zoom'. Services reopened back to face-to-face work in July 2021.
12. Specific projects are developed in response to emerging themes. Most recently Covid has had a significant impact on the lives of children and young adults in the borough with referrals reflecting high levels of children and young adults experiencing anxiety, emotional health issues, and domestic abuse. In response we have developed a number of new initiatives that seek to address these issues including; 'the 'Being Me' project which supports children and young adults who have experienced domestic abuse and the 'Calm' project, supporting

children experiencing emotional dysregulation. The 'Elevate' programme was devised to support LAC transitioning to independent living.

13. The following provides a summary of the key programmes delivered in Hillingdon for residents.

Holiday and Food Programme (HAF)

14. Hillingdon was successful in securing funding for the Holiday and Food Programme in 2021/22, known as 'HAF', for children and young people from Reception to year 11 whose families are eligible for free school meals in Hillingdon. The offer delivered was for the school holidays of Easter, 4 weeks in the summer, and one week in December. In broad terms the purpose of the programme is to promote healthy eating and access to nutritional meals during the school holidays combined with physical activity and fun, enrichment programmes.

15. During 2021/22 the Council commissioned a range of multi-activity programme and specialist tutors supported by youth workers for programmes such as urban arts, performing arts, dance, music and young enterprise programmes to meet the needs and interests of children and young people in Hillingdon.

16. Following the success of a pilot in 2021/22 a further 3 years funding has been secured to deliver the Holiday Activity and Food (HAF) programme. The first programme will take place over the Easter School Holiday 2022 with further programmes to run during the Summer and Christmas breaks. The confirmation of funding for 3 years provides an exciting opportunity to refresh the youth services programme for Hillingdon residents.

17. Parent/carer/child feedback for the HAF programme has been very positive – the following is a selection:

- Thank you very much for today's music lesson, Reading Music for Beginners. I really enjoyed it and learned a lot. (Young person and parent)
- I just wanted to say that my son XXX very much enjoyed this coding for beginners class. He learnt so much and the tutor was very helpful. He has asked if there will be any more sessions in the future. My other son also wanted to take this class but he is year 5. If there are any future coding classes for his age group in the future too please let me know. (Parent)
- We accessed the Irish dancing session this morning & both of my girls loved it! (My 2-year-old joined in too!) I am a teacher and shared the link to the 'your booking page' on our school's Facebook page, so hopefully lots of our children are accessing the sessions. Thank you for providing this for Hillingdon children, it's a great idea. (Parent)
- They have so enjoyed the activities so far! Thanks so much for the efforts of the whole team! - (Parent)

- At the end of the week XXX would like to send in some cards ... to say thank you.
Thanks again (Parent)

18. The Covid-19 pandemic did require a blended programme of on-line and face to face activities as restrictions allowed. During the Easter Holidays 2021 the Council worked with 61% female and 38% males and 1% other with a total of 310 children and young people signed up for the social media Easter HAF programme.

19. During the Summer 2021 holiday programme the Council offered 56 courses with 766 places face to face with children and young people. During the end of December 2021 school break, the Council delivered 4 programmes with 150 places through face-to-face activities such as performing arts, Urban Art, The Big Sing, and a multi-activities programme. 150 meals each day were provided for the children and young people.

Youth Services Programming

20. In addition to HAF, the Council delivers a programme of engagement and activities to children and young people all year-round. This includes children who need additional support or who may be vulnerable. The Council works in partnership with a range of teams and organisations in Hillingdon, including Young Carers, HACS, DASH, YMCA, Police Cadets, Social Services, the Youth Justice Teams and the Education Participation Team. Programmes are delivered from a variety of venues / settings from across the Borough. The West Drayton Young Peoples Centre has recently closed as this is the location for the new leisure centre, in which the Youth Zone on the middle floor will be built by 2024.

21. Programmes cover a range of activities and include the following:

- In the young people centres, there are general activities such pool, table tennis, Information, advice and guidance available.
- Groupwork activities to support young people to make informed choices about their lives such as life challenges and learning life skills to support them through their transition from childhood to adulthood.
- Workshops on drugs, knife crime, alcohol, sexual health, domestic violence, Covid and money / budget management.
- Engaged with organisations such as 'Street Doctors' who have worked with young people on knife crime and what to do if someone receives a knife related injury.
- Programmes to deliver life skills such as cooking, independent living skills, ICT, employability skills and CV writing.
- Signposting young people to other organisations which can provide additional support.

The Adolescent Development Service (ADS)

22. The ADS delivers Targeted Programmes to vulnerable children and young adults across the borough. The service is dynamic, flexible and responsive. We offer services using an adaptive delivery model that utilises venues across the borough such as community centres, schools,

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children centres and outdoor spaces to ensure that we are offering the right service, at the right time and in the right place.

The FIESTA Programme

23. Hillingdon's Fiesta programme is an open access service delivering an annual activity programme for children and young people aged 7-19, and up to the age of 25 for those with special needs. The summer Fiesta programme offers a range of experience-based activities to residents.
24. The Fiesta programme offers a wide range of activities that cater for the needs and interests of all young people, and includes street dance, motor mechanics, film production, self-defence, fashion design, climbing, kayaking, photography and a range of team-based sports including cricket, football and basketball.
25. Fiesta's operating model is based on a peripatetic approach delivered at multiple sites across the Borough, predominantly from Council owned assets such as sports and leisure centres, golf courses and in parks and open spaces. Fiesta also utilises privately owned venues across the Borough, including schools, cricket clubs, Hillingdon Outdoor Activity Centre (HOAC), and Triplets Community Tennis Centre. Over the last two years, on-line programmes have also been successfully delivered given the restrictions of the pandemic.

Lawn Tennis Association (LTA) - Community Tennis Programme

26. The Council has been working with the LTA to deliver the community tennis programme. We have 8 trained youth workers. The programme is for children and young people aged 8 and upwards.

Sports Trust

27. The Community Sports Leaders and Dance Leaders Award - 6 youth workers have completed their dance and sports leaders award.

Duke of Edinburgh Awards

28. Duke of Edinburgh is an opportunity to discover new interests and talents, essentially a tool to develop essential skills for life and work. The award is a recognised mark of achievement and recognised by employers. The DofE is many things to many people, supporting generations to successfully navigate adult life. It's for 14–24-year-olds who can complete a DofE programme at one of three progressive levels which, when successfully completed, leads to a Bronze, Silver or a Gold Duke of Edinburgh's Award.
29. There are four sections to complete at bronze and silver level, and five at Gold. They involve helping the community/environment, becoming fitter, developing new skills, planning, training

for and completing an expedition and, for Gold only, working with a team on a residential activity.

30. Any young person can do their DofE – regardless of ability, gender, background or location. Achieving an Award is not a competition or about being first. It’s all about setting personal challenges and pushing personal boundaries. Through a DofE programme young people have fun, make friends, improve their self-esteem and build confidence. They gain essential skills and attributes for work and life such as resilience, problem-solving, team-working, communication and drive, enhancing CVs, and university and job applications.
31. The Council has continued to enrol young people onto the award in 2020/21 despite continued difficulties as a result COVID restrictions. In the past 12 months, 20 young people have started the Award, 13 at Bronze, 4 at Silver and 3 at Gold. In total, the Council is supporting 214 Hillingdon residents with their Awards in person and virtually and have had 11 complete during the past year; 5 Bronze, 3 Silver and 3 Golds. Many more have completed 3 sections and are just waiting to do their Expeditions in the coming year of 2022. By way of illustration, the dates below are the training session for the delivery of the bronze, silver, and gold expeditions. The expedition weekend dates will be released in the next few weeks.

DATE	TOPIC
Tuesday 2 nd November	1. Introduction to the expedition section, criteria & process; setting your aim & goal.
Tuesday 2 nd November	
Wednesday 3 rd November	
Tuesday 9 th November	2. First Aid & emergency procedures
Tuesday 9 th November	
Wednesday 10 th November	
Tuesday 16 th November	3. Navigation using a map & compass
Tuesday 16 th November	
Wednesday 17 th November	
Tuesday 23 rd November	4. Route planning – using the navigation skills you’ve gained, country code
Tuesday 23 rd November	
Wednesday 24 th November	
Tuesday 30 th November	5. Campcraft – siting & erecting your tent, do’s, and don’ts on camp
Tuesday 30 th November	
Wednesday 1 st December	
Tuesday 7 th December	6. Equipment & hygiene – what to bring and how to pack it in a rucksack
Tuesday 7 th December	
Wednesday 8 th December	

Tuesday 14 th December	7. Food & cooking, using a Trangia, menu planning
Tuesday 14 th December	
Wednesday 15 th December	
Tuesday 11 th January	1. Introduction to the expedition section, criteria & process; setting your aim & goal.
Tuesday 11 th January	
Wednesday 12 th January	
Tuesday 18 th January	2. First Aid & emergency procedures
Tuesday 18 th January	
Wednesday 19 th January	
Tuesday 25 th January	3. Navigation using a map & compass
Tuesday 25 th January	
Wednesday 26 th January	
Tuesday 1 st February	4. Route planning – using the navigation skills you've gained, country code
Tuesday 1 st February	
Wednesday 2 nd February	
Tuesday 8 th February	5. Campcraft – siting & erecting your tent, do's, and don'ts on camp
Tuesday 8 th February	
Wednesday 9 th February	
Tuesday 22 nd February	6. Equipment & hygiene – what to bring and how to pack it in a rucksack
Tuesday 22 nd February	
Wednesday 23 rd February	
Tuesday 1 st March	7. Food & cooking, using a Trangia, menu planning
Tuesday 1 st March	
Wednesday 2 nd March	

32. Allied to, although not exclusive to DofE, the Council enables a range of programmes which participants can take part in:

- **Sports Leaders** Level 1 skills or physical
- **Dance Leaders** Level 1 skills or physical
- **Reading Sparks** volunteering & skills (in conjunction with Hillingdon Library Service and the Reading agency)
- **Hillingdon Youth Council** volunteering & skill
- **Young Enterprise** skills
- **CREST Award** skills
- **AIMS** volunteering
- **This Girl Can** physical & skills

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- **SERVES** physical
- **Theatre Skills**

33. There is currently 40+ young people who are engaging with these programmes either for their Award or because of engagement in it. Hillingdon DofE continues to be an open access award and overall we are pleased to work with a number of individuals who have faced barriers to engagement in other settings.

21 new awards started:
 14 Bronze (2 disadvantaged)
 4 Silver (3 disadvantaged)
 3 Gold

16 Awards achieved:
 7 Bronze
 6 Silver (1 disadvantaged)
 3 Gold (1 disadvantaged)

Active in mind

34. School Year 9 plus for the peer mentors, inters and seniors for nurture group is being run in the secondary age range youth programme where 'Active in mind' is a nurturing group environment for young people most in need of support. Addressing inactivity and developing positive behaviours, it is a safe environment for young people to share personal insight and experiences with their peers and support mental health issues, while having fun and meeting people. A big part of what makes the Active in Mind programme work well is its champions. Each project is delivered through a small team of Young Mental Health Champions who receive advanced training on developing strategies to improve mental wellbeing and reduce stress and anxiety.

Young Enterprise (for school year 9 plus)

35. We successfully completed one young enterprise group in which young people design and create their own bags which ended up being sold all around the world. We have just started our second group of young people on this scheme. It is supporting young people to come together, grow their confidence, self-esteem, gain and enhance business literacy, teamwork, leadership and communication skills.

CREST

36. In our inters and seniors' session we will deliver the CREST programmes to encourage a love and understanding of STEM (science, technology, engineering, and maths). With bronze, silver, and gold CREST awards there is the opportunity for young people to experiment, build confidence and discover practical knowledge.

Community Sports Leaders

37. The award is being run in a LA venue but also within the Police Cadets. This is a great qualification to have, like the dance leaders award, this programme builds confidence and leadership skills while they play sports. As young people move up through sports leaders assessments they will gain more opportunities to lead and support other young people.

Dance Leaders Award

38. Is a qualification for young people aged 14-19 years old and this is being delivered on Wednesdays at a LA venue.

Reading Sparks (for Year 9 plus)

39. In collaboration with local libraries, we are taking part in the Reading Sparks programme. Young people have taken the challenge to help children and young people engage with STEM subjects through creativity. We want to create something that links with a STEM related book (fiction or nonfiction) that will encourage curiosity. Young people have the opportunity to make a short film or produce an interactive quiz.

Implications on related Council policies

A role of the Select Committee is to make recommendations on service changes and improvements to the Cabinet who are responsible for the Council's policy and direction.

How this report benefits Hillingdon residents

A role of the Committee is to make recommendations on service changes and improvements to the Cabinet who are responsible for the Council's policy and direction.

Financial Implications

None at this stage.

Legal Implications

None at this stage.

BACKGROUND PAPERS

None

MAJOR REVIEW - WORKING TITLE: ASSISTED LIVING TECHNOLOGIES REVIEW

Committee name	Families, Health and Wellbeing Select Committee
Officer reporting	Anisha Teji, Democratic Services
Papers with report	None
Ward	All

HEADLINES

The Committee has been undertaking a review into the Council's offer of Assisted Living Technologies in Hillingdon Council. Following agreement of the review's recommendations to Cabinet, a draft final report has been prepared by officers for the Committee's consideration.

RECOMMENDATION

That the Committee:

- 1. Agrees the draft final report and recommendations in principle and endorses its submission to Cabinet for due consideration; and**
- 2. Delegates any minor drafting changes required prior to the report's submission to Cabinet to the Democratic Services Officer in conjunction with the Chairman to agree, and in consultation with the Labour lead.**

SUPPORTING INFORMATION

The agreed Terms of Reference for the review are set out below:

1. To understand the Council's current offer with regard to Assisted Living Technologies;
2. To understand the demand and take up of services and explore the limitations residents encounter in accessing Assisted Living Technologies;
3. To explore the national setting and best practice around the implementation of ALT within local authorities and amongst the care sector;
4. To assess the ALT work that is currently taking place across Adult Social Care and to explore possible areas for improvement and future development by both inhouse and external care providers;
5. To review how the current Telecare Line service works from end to end and suggest ways by which the installation and repairs process could be streamlined;
6. To explore any lessons that may have been learnt in relation to ALT following the Covid-19 pandemic;
7. To influence or propose any emerging Council plans, guidance or policies with respect to the use of ALT;
8. Subject to the Committee's findings, to make any conclusions, propose actions, service and policy recommendations to the decision-making Cabinet.

Review update

At the Select Committee meeting on 3 June 2021, Members agreed that the Committee's next major review topic would focus on Assisted Living Technologies in Hillingdon Council. Further to this agreement, Members conducted a detailed review of the chosen topic.

The information gathered has now been set out within the attached draft final report, alongside the recommendations that were discussed at the meeting on 5 January 2022. It is requested that the Committee consider the draft final report for endorsement to Cabinet.

Next steps

Should any minor drafting changes to the report be suggested by the Committee at the meeting or otherwise prior to submission to Cabinet, the Committee is requested to delegate authority for this to the Democratic Services Officer in consultation with the Chairman and Labour Lead. The purpose of this would be to enable minor textual changes only and not to alter significantly the main body of the report or its recommendations.

Implications on related Council policies

The role of Select Committees is to make recommendations on service changes and improvements to the Cabinet who are responsible for the Council's policy and direction.

How this report benefits Hillingdon residents

None at this stage, pending any findings approved by Cabinet.

Financial Implications

None at this stage.

Legal Implications

None at this stage.

BACKGROUND PAPERS

See Scoping Report.

FAMILIES, HEALTH & WELLBEING SELECT COMMITTEE - WORK PROGRAMME

Committee name	Families, Health & Wellbeing Select Committee
Officer reporting	Anisha Teji, Corporate Services and Transformation
Papers with report	Appendix A – Work Programme
Ward	All

HEADLINES

To enable the Committee to note future meeting dates and to forward plan its work for the current municipal year.

RECOMMENDATIONS

That the Families, Health & Wellbeing Select Committee considers the report and agrees any amendments.

SUPPORTING INFORMATION

- The Committee's meetings will start at 7pm and the witnesses attending each of the meetings are generally representatives from external organisations, some of whom travel from outside of the Borough. Forthcoming meeting dates are as follows:

2021/22 Municipal Year Meetings	Room
03 June 2021, 7pm	CR5
27 July 2021, 7pm	CR6
08 September 2021, 7pm	CR6
26 October 2021, 7pm	CR6
30 November 2021, 7pm	CR6
05 January 2022, 7pm	CR6
02 February 2022, 7pm	CR5
31 March 2022, 7pm	CR 5
20 April 2022, 7pm	CR 5

Implications on related Council policies

The role of the Select Committees is to make recommendations on service changes and improvements to the Cabinet, who are responsible for the Council's policy and direction.

How this report benefits Hillingdon residents

Select Committees directly engage residents in shaping policy and recommendations and the Committees seek to improve the way the Council provides services to residents.

Financial Implications

None at this stage.

Legal Implications

None at this stage.

BACKGROUND PAPERS

NIL.

Multi year work programme

May 2021- May 2022

2022

Families, Health & Wellbeing Select Committee	July 27	August No meeting	September 8	October 26	November 30	December No meeting	January 5	February 2	March 31	April 20	May CABINET
REVIEW : Assisted Living Technologies											
Topic selection / scoping stage											
Witness / evidence / consultation stage	Witness Session 1		Witness Session 2	Witness Session 3							
Findings, conclusions and recommendations					Findings		Recommendations				
Final review report agreement								Final report			
Target Cabinet reporting									CABINET		
Regular service & performance monitoring											
Mid year Budget Update	X										
Annual Complaints & service report update			X								
Cabinet's budget proposals for next financial year							X				
Children's Safeguarding Partnership (formerly the LSCB)	X										
Annual SAB (Adults Safeguarding Board report)	X										
Standards and Quality in Education in Hillingdon 20/21									X		
Quarterly School Places Planning Update	X				X				X		
Education Results and Standards Report (incl. School Improvements & Outcomes of Discussions on Performance)									X		
Report / minutes from the Corporate Parenting Panel	X			X					X		
Cabinet Forward Plan Monthly Monitoring	X		X	X	X		X	X	X	X	
One-off service monitoring											
Update on Telecare Line											
Semi-Independent Living for Young People										X	
Quarterly School Places Planning Update							X				
Carers Strategy Delivery Update											
Update on the new SEN Strategy, and the new Additional Needs Strategy											
Better Care Fund - Learning Disabilities/Autism Workstream					X						
A review of Hillingdon Adult and Community Learning Service on behalf of the previous Residents, Education & Environmental Services Policy Overview Committee				X							
Promoting Healthy Lifestyles (Sport and Physical Activity)								X			
Public Health Update on Initiatives brought in as a result of the Covid-19 pandemic				X							

TBC

Public Health Integrated Service Contracts				X					
Overview of Corporate Parenting Responsibilities						X			
Changes to our admissions criteria						X			
Access to EHCPs for Children with SEND		X							
Elective Home Education policy - update on new policy implementation							X		
Youth Services update						X			
Adult and Community Learning Self Assessment Report, 2020-21.					X				
Covid update								X	
Update on Public Health Integrated Service Contracts									X
Early Years Provision Update							X		
Past review delivery									
Making the Council more autism-friendly (1 year on)									X
Internal use only									
Report deadline	14 Jul 21	25-Aug-21	13-Oct-21	17-Nov-21		17-Dec-21	20-Jan-22	18-Mar-22	08-Apr-22
Agenda published	19 Jul 21	31-Aug-21	18-Oct-21	22-Nov-21		23-Dec-21	25-Jan-22	23-Mar-22	12-Apr-22

CABINET FORWARD PLAN

Committee name	Families, Health and Wellbeing Select Committee
Officer reporting	Anisha Teji, Corporate Services and Transformation
Papers with report	Appendix A – Latest Forward Plan
Ward	As shown on the Forward Plan

HEADLINES

To monitor the Cabinet’s latest Forward Plan which sets out key decisions and other decisions to be taken by the Cabinet collectively and Cabinet Members individually over the coming year. The report sets out the actions available to the Committee.

RECOMMENDATION

That the Families, Health and Wellbeing Select Committee notes the Cabinet Forward Plan.

SUPPORTING INFORMATION

The Cabinet Forward Plan is published monthly, usually around the first or second week of each month. It is a rolling document giving the required public notice of future key decisions to be taken. Should a later edition of the Forward Plan be published after this agenda has been circulated, Democratic Services will update the Committee on any new items or changes at the meeting.

As part of its Terms of Reference, each Select Committee should consider the Forward Plan and, if it deems necessary, comment as appropriate to the decision-maker on the items listed which relate to services within its remit. For reference, the Forward Plan helpfully details which Select Committee’s remit covers the relevant future decision item listed.

The Select Committee’s monitoring role of the Forward Plan can be undertaken in a variety of ways, including both pre-decision and post-decision scrutiny of the items listed. The provision of advance information on future items listed (potentially also draft reports) to the Committee in advance will often depend upon a variety of factors including timing or feasibility, and ultimately any such request would rest with the relevant Cabinet Member to decide. However, the 2019 Protocol on Overview & Scrutiny and Cabinet Relations (part of the Hillingdon Constitution) does provide guidance to Cabinet Members to:

- Actively support the provision of relevant Council information and other requests from the Committee as part of their work programme;
- Where feasible, provide opportunities for committees to provide their input on forthcoming executive reports as set out in the Forward Plan to enable wider pre-decision scrutiny (in addition to those statutorily required to come before committees, *i.e. policy framework documents – see para. below*).

As mentioned above, there is both a constitutional and statutory requirement for Select Committees to provide comments on the Cabinet’s draft budget and policy framework proposals after publication. These are automatically scheduled in advance to multi-year work programmes.

Therefore, in general, the Committee may consider the following actions on specific items listed on the Forward Plan:

	Committee action	When	How
1	To provide specific comments to be included in a future Cabinet or Cabinet Member report on matters within its remit.	<p>As part of its pre-decision scrutiny role, this would be where the Committee wishes to provide its influence and views on a particular matter within the formal report to the Cabinet or Cabinet Member before the decision is made.</p> <p>This would usually be where the Committee has previously considered a draft report or the topic in detail, or where it considers it has sufficient information already to provide relevant comments to the decision-maker.</p>	<p>These would go within the standard section in every Cabinet or Cabinet Member report called "Select Committee comments".</p> <p>The Cabinet or Cabinet Member would then consider these as part of any decision they make.</p>
2	To request further information on future reports listed under its remit.	<p>As part of its pre-decision scrutiny role, this would be where the Committee wishes to discover more about a matter within its remit that is listed on the Forward Plan.</p> <p>Whilst such advance information can be requested from officers, the Committee should note that information may or may not be available in advance due to various factors, including timescales or the status of the drafting of the report itself and the formulation of final recommendation(s). Ultimately, the provision of any information in advance would be a matter for the Cabinet Member to decide.</p>	<p>This would be considered at a subsequent Select Committee meeting. Alternatively, information could be circulated outside the meeting if reporting timescales require this.</p> <p>Upon the provision of any information, the Select Committee may then decide to provide specific comments (as per 1 above).</p>
3	To request the Cabinet Member considers providing a draft of the report, if feasible, for the Select Committee to consider prior to it being considered formally for decision.	<p>As part of its pre-decision scrutiny role, this would be where the Committee wishes to provide an early steer or help shape a future report to Cabinet, e.g., on a policy matter.</p> <p>Whilst not the default position, Select Committees do occasionally receive draft versions of Cabinet reports prior to their formal consideration. The provision of such draft reports in advance may depend upon different factors, e.g., the timings required for that decision. Ultimately any request to see a draft report early would need the approval of the relevant Cabinet Member.</p>	<p>Democratic Services would contact the relevant Cabinet Member and Officer upon any such request.</p> <p>If agreed, the draft report would be considered at a subsequent Select Committee meeting to provide views and feedback to officers before they finalise it for the Cabinet or Cabinet Member. An opportunity to provide specific comments (as per 1 above) is also possible.</p>
4	To identify a forthcoming report that may merit a post-decision review at a later Select Committee meeting	<p>As part of its post-decision scrutiny and broader reviewing role, this would be where the Select Committee may wish to monitor the implementation of a certain Cabinet or Cabinet Member decision listed/taken at a later stage, i.e., to review its effectiveness after a period of 6 months.</p> <p>The Committee should note that this is different to the use of the post-decision scrutiny 'call-in' power which seeks to ask the Cabinet or Cabinet Member to formally re-consider a decision up to 5 working days after the decision notice has been issued. This is undertaken via the new Scrutiny Call-in App members of the relevant Select Committee.</p>	<p>The Committee would add the matter to its multi-year work programme after a suitable time has elapsed upon the decision expected to be made by the Cabinet or Cabinet Member.</p> <p>Relevant service areas may be best to advise on the most appropriate time to review the matter once the decision is made.</p>

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BACKGROUND PAPERS

Classification: Public

Families, Health and Wellbeing Select Committee – 2 February 2022

- [Protocol on Overview & Scrutiny and Cabinet relations adopted by Council 12 September 2019](#)
- [Scrutiny Call-in App](#)

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Upcoming Decisions Further details

Ref

Ward(s)

Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
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SI = Standard Item each month Council Departments: PE =Planning, Environment, Education & Community Services IT - Infrastructure, Transport & Building Services SH = Social Care & Health CS&T = Corporate Services & Transformation FD= Finance

Cabinet meeting - 17 February 2022 (report deadline 2 February)

114	Domestic Abuse Contracts	As part of the Council's continued commitment to tackling the crime of Domestic Abuse, a transformation project has been underway which will recommend to Cabinet updated contractual arrangements with providers to support victims.	All		Cllr Jane Palmer - Health & Social Care	Families, Health & Wellbeing	PE / FD - Jacqui Robertson / Sally Offin		NEW ITEM	Private (3)
115	Social Care Catering Services	Cabinet will consider extending the current contract with CaterPlus for the provision of catering services to those residents in receipt.	N/A		Cllr Jane Palmer - Health & Social Care	Families, Health & Wellbeing	SC / FD - Claire Fry / Sally Offin		NEW ITEM	Private (3)
116	Out-of-Hours Emergency Answering Service and TeleCare Call Monitoring Service	Cabinet will consider the extension of the current contract with Anchor Hanover for the provision of an out-of-hours emergency answering service and the TeleCare 24/7 call monitoring service contract which support residents live independent lives.	All		Cllr Jane Palmer - Health & Social Care	Families, Health & Wellbeing	SC / FD - Jo Allen / Sally Offin / Sasha Jeffries		NEW ITEM	Private (3)
038 (b)	The Council's Budget - Medium Term Financial Forecast 2022/23 - 2026/27 (BUDGET FRAMEWORK)	Following consultation, this report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2022/23 for consultation, along with indicative projections for the following four years. This will also include the HRA rents for consideration.	All	Proposed Full Council adoption - 24 February 2022	Cllr Ian Edwards - Leader of the Council / Cllr Martin Goddard - Finance	All	FD - Paul Whaymand	Public consultation through the Select Committee process and statutory consultation with businesses & ratepayers		Public
040	2021/22 Better Care Fund Section 75 Agreement	A report to Cabinet regarding the agreement under section 75 of the National Health Service Act, 2006, that will give legal effect to the 2020/21 Better Care Fund plan, including financial arrangements.	All		Cllr Jane Palmer - Health & Social Care	Families, Health & Wellbeing	SH - Gary Collier			Public
073	Approval of school admissions arrangements	As an education authority the Borough must plan for a sufficiency of places and efficient use of resources. There has been a slight decline in demand across the primary sector, with some fluctuations, but it is clear that the level of primary surplus places continues to be too high, pooling in a few schools. There is the opportunity to review the number of primary places and potentially reduce Published Admission Numbers (PAN) in some schools to ensure schools and the authority best meet the needs of all pupils across the Borough, and make effective use of resources in schools and between them. Therefore, the Council is proposing to reduce the Published Admission Number for a number of Hillingdon primary schools. Cabinet will make a decision on this following consideration of the consultation responses.	Various		Cllr Susan O'Brien - Families, Education & Wellbeing	Families, Health & Wellbeing	PE - Dan Kennedy / Haley Murphy / Sarah Phillips	Public consultation and Families, Health & Wellbeing Select Committee		Public

Cabinet meeting - Thursday 21 April 2022 (report deadline 6 April)

Ref	Upcoming Decisions	Further details	Ward(s)	Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
SI = Standard Item each month Council Departments: PE =Planning, Environment, Education & Community Services IT - Infrastructure, Transport & Building Services SH = Social Care & Health CS&T = Corporate Services & Transformation FD= Finance										
58	Standards and quality of education in Hillingdon during 2020/21	The Annual Report to Cabinet regarding children and young people's educational performance across Hillingdon schools.	All		Cllr Susan O'Brien - Families, Education & Wellbeing	Families, Health & Wellbeing	PE - Daniel Kennedy / Rani Dady	Select Committee		Public
Cabinet meeting - June 2022 (date to be confirmed)										
SI	Carers Strategy Update	Cabinet will receive a progress report on the Carers Strategy and Delivery Plan.	All		Cllr Jane Palmer - Health & Social Care	Families, Health & Wellbeing	SH - Kate Kelly-Talbot			Public
88	Older People's Plan update	Cabinet will receive its yearly progress update on the Older People's Plan and the work by the Council and partners to support older residents and their quality of life.	All		Cllr Ian Edwards - Leader of the Council / Cllr Jane Palmer - Health & Social Care	Families, Health & Wellbeing	SH - Kevin Byrne	Older People, Leader's Initiative		Public
Cabinet meeting - October 2022 (date to be confirmed)										
106	The Annual Report of Adult and Child Safeguarding Arrangements	This report provides the Cabinet with a summary of the activity undertaken by the Safeguarding Children Partnership Board and the Safeguarding Adults Board to address the identified local priorities. The Cabinet will consider this report and approve the activity and the local priorities for the two boards.	All		Cllr Jane Palmer - Health & Social Care	Families, Health & Wellbeing	SH - Alex Coman,	Families, Health & Wellbeing Select Committee		Public
Cabinet meeting - December 2022 (date to be confirmed)										
120 (a)	The Council's Budget - Medium Term Financial Forecast 2023/24 - 2027/28 (BUDGET FRAMEWORK)	This report will set out the Medium Term Financial Forecast (MTFF), which includes the draft General Fund reserve budget and capital programme for 2023/24 for consultation, along with indicative projections for the following four years. This will also include the HRA rents for consideration.	All	Proposed Full Council adoption - Date TBC in February 2023	Cllr Ian Edwards - Leader of the Council / Cllr Martin Goddard - Finance	All	FD - Paul Whaymand	Public consultation through the Select Committee process and statutory consultation with businesses & ratepayers	NEW ITEM	Public
Cabinet Member Decisions: Standard Items (SI) that may be considered each month										
SI	School Governing Bodies and Governors / Authorising Academy Appointments	To approve appointments, nominate appointments and make reappointments of local authority governors and to approve any changes to school governing body constitutions. To also authorise any Member to be a Governor or Director of an Academy.	N/A		Cllr Susan O'Brien - Families, Education & Wellbeing	Families, Health & Wellbeing	CS&T - Democratic Services			Public

Upcoming Decisions

Ref

Further details

Ward(s)

Final decision by Full Council	Cabinet Member(s) Responsible	Relevant Select Committee	Directorate / Lead Officer	Consultation related to the decision	NEW ITEM	Public or Private (with reason)
	Cllr Susan O'Brien - Families, Education & Wellbeing	Families, Health & Wellbeing	PE - Daniel Kennedy			Private (1,2,3)

SI = Standard Item each month Council Departments: PE =Planning, Environment, Education & Community Services IT - Infrastructure, Transport & Building Services SH = Social Care & Health CS&T = Corporate Services & Transformation FD= Finance

SI	School Redundancy Payments	To consider requests for School Redundancy Payments and decide whether to approve them on behalf of the Local Authority	TBC		Cllr Susan O'Brien - Families, Education & Wellbeing	Families, Health & Wellbeing	PE - Daniel Kennedy			Private (1,2,3)
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The Cabinet's Forward Plan is an official document by the London Borough of Hillingdon, UK

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